

Marketing Manager/Team

- Produce promotional materials for schools, 92 Moose, etc. to increase awareness of the KVVY Stingrays
- Work with the KJ, etc. to help get the word out about our awesome team/swimmers and publish highlights/results after each swim meet

Fundraising Team

- Create and coordinate fundraising events (e.g., holiday baskets, 50/50 raffles, etc.) throughout the season to raise money for the specific needs of the Stingrays
- Seek out sponsors in the local community (Dick's, swimming pool dealers, etc.)

Concessions Manager/Team

- Coordinate concessions (i.e., food donations, setup, serving/selling, cleanup, etc.) at each home event

Meet Manager-Home & Away

- Lead team running home meets (i.e., head official, head timer, timing team, programs, etc.)
- Work with equipment manager to ensure all necessary equipment is present/functioning
- Help coordinate carpooling/rides for swimmers to away meets, if necessary

Head Timer

- Work with information officer to recruit timers
- Lead timing meeting before meets

Timing Manager/Team

- Set up, manage and run timing equipment at all home meets
- Send results to appropriate parties (e.g., coach, YMCA, Information officer, etc.)

Programs Manager/Team

- Prepare, print and sell programs at home meets

Announcer(s)

- Announce at our home meets

National Anthem (live or recording) coordinator

- Coordinate the national anthem (recorded or live performances) at home meets

Head Official

- Recruit and organize officials
- Provide training and certification information/notifications
- Manage officials at each meet

Marshals Team

- On deck at every meet to help swimmers be in the right place at the right time, maintain order and safety, and assist swimmers as needed (e.g., nerves, questions, caps, goggles, etc.)

USA Swimming Coordinator

- Complete and submit forms for USA Meets.
- Assist with recruiting volunteers for meets (e.g., officials, timers, etc.) and hang KVV banner.

Social Team

- Coordinate a Spirit Night-type event
- Create and coordinate a new/special social event
- Coordinate the annual Awards Banquet

Awards Manager/Team

- Order and prepare/label awards
- Assist Social Coordinator with Awards Banquet
- Purchase graduating seniors' and coaches' gifts

Equipment Manager

- Work with Coach to inventory swim equipment and submit repair and/or replace requests to KVV
- Bring necessary equipment to meets (banner, timing equipment, etc.)

Bulletin Board

- Create and maintain the Stingrays bulletin board at the KVV

Uniforms/Stingray Gear Manager

- Work with Coach/Steering Committee re "uniforms"/suits, gear, etc.
- Maintain accounts and balance (e.g., swimoutlet.com, EOS, etc.)

All managers/teams will work with Coach and the Steering Committee for information, guidance, etc.