



Meet Entries

Help Guide

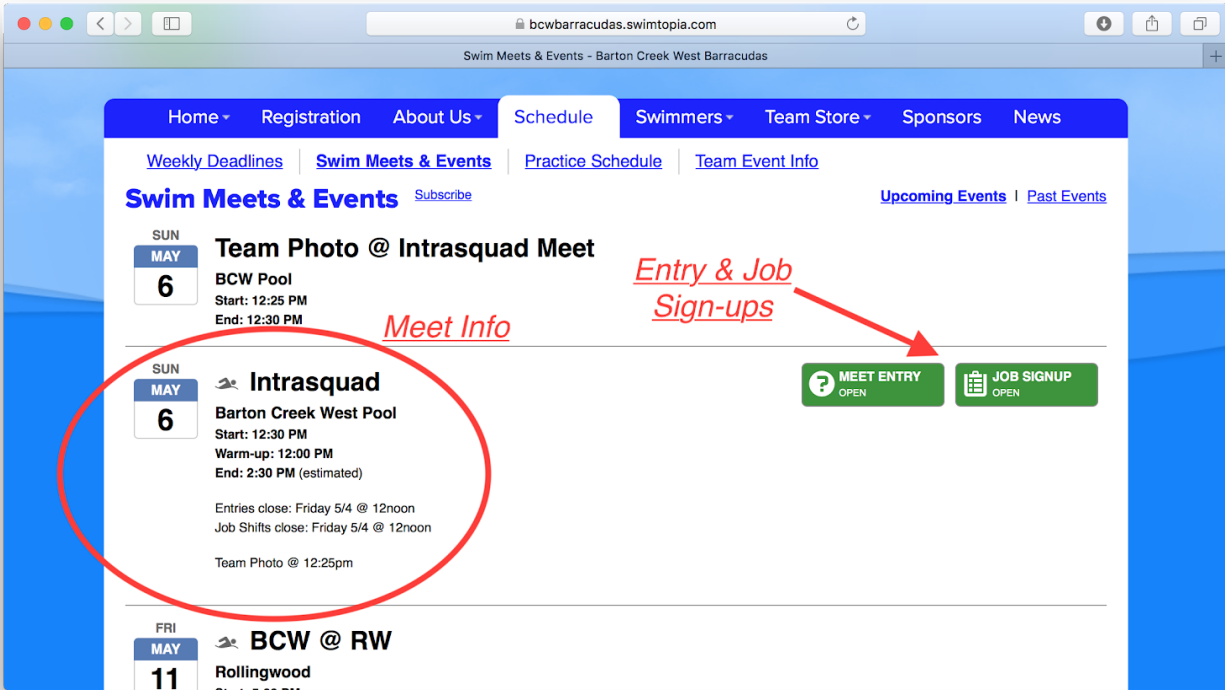


All families are expected to declare availability for each and every swim meet

Step 1: Go To www.bcwbarracudas.com and select “Schedule -> Swim Meets & Events”

The screenshot shows a web browser window with the URL bcwbarracudas.swimtopia.com. The page title is "Home - Barton Creek West Barracudas" and it says "Welcome Brian". The main header features the green barracuda logo and the text "Barton Creek West Barracudas" with the tagline "And you thought Barton Springs was cold...". The navigation menu includes "Home", "Registration", "About Us", "Schedule", "Swimmers", "Team Store", "Sponsors", and "News". A red arrow points to the "Schedule" menu item, which has a dropdown menu open. The dropdown menu contains "Weekly Deadlines", "Swim Meets & Events", "Practice Schedule", and "Team Event Info". The "Swim Meets & Events" option is highlighted. Below the navigation menu, there is a "Key Updates" section with the text "Ramping up on 2018!", "Check this space for weather updates!!!", and "The initial registration is now FULL (as of 3/31/2018) and the wait list is closed. Sorry to those that didn't make it." There is also a "Contact Us" link. To the right, there is a "Recent News" section with several news items, including "New this year - add calendar to your phone!", "2018 Kickoff - Registration open!", "Sponsorship Opportunity!", "2018 Meet Schedule Published!", and "Barracuda Bulletin - Week 9". At the bottom, there is an "Upcoming Events" section and a "2018 Sponsors" section. A status bar at the bottom of the browser window says "Open 'https://bcwbarracudas.swimtopia.com/schedule' in a new tab".

Step 2: Review Meet Info, proceed to sign-up using the “Meet Entry” button



Step 3: Review current status. Select “Edit” to continue

