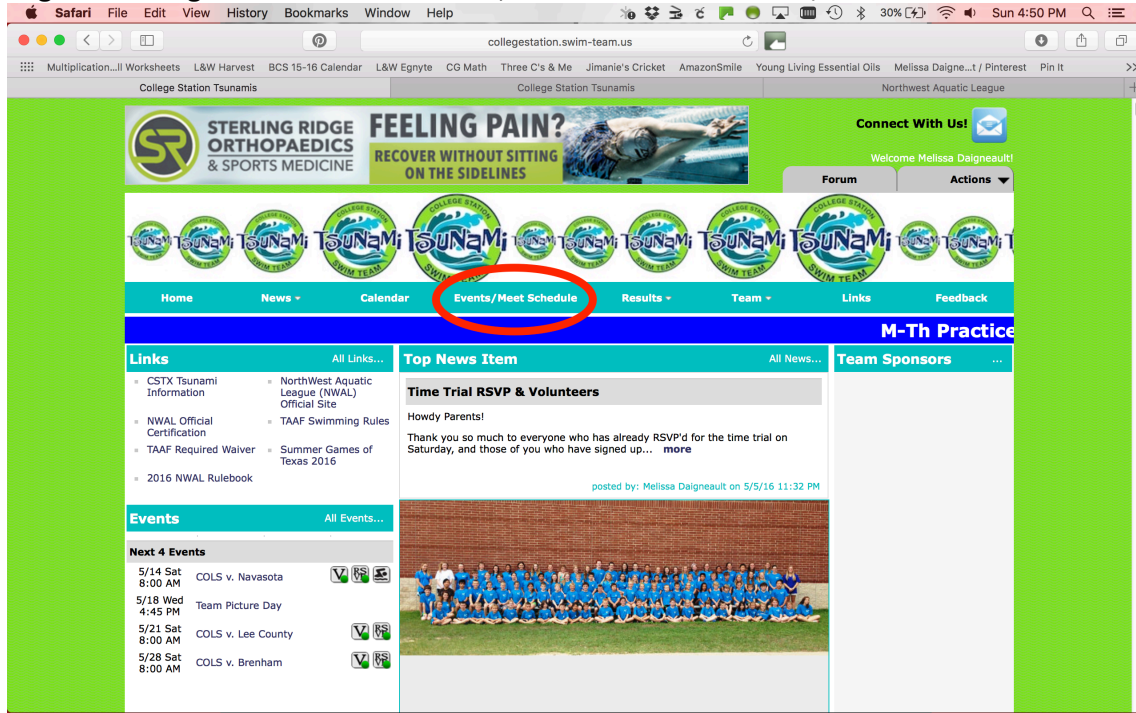


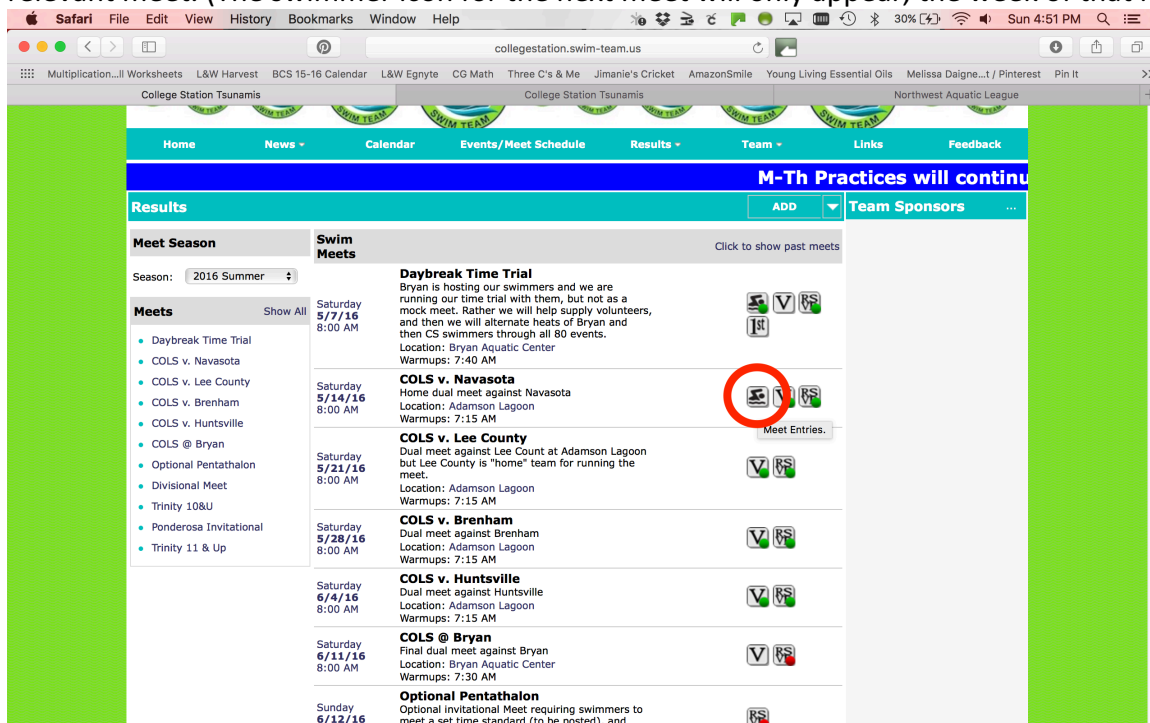
## Individual Event Meet Entries through Swimteam US

Swimmers and their parents get to choose what individual events they want to enter and swim in each swim meet. The coaches will review entries to make sure they think the swimmers are prepared to swim the chosen events legally.

Log in to [collegestation.swim-team.us](http://collegestation.swim-team.us), and click on the Events/Meet Schedule tab at the top of the screen



This will take you to the list Events and Meets for the season. You will then click on the swimmer icon for the relevant meet. (The swimmer icon for the next meet will only appear, the week of that meet.)



When you click on the swimmer icon, a pop up will appear (with pretty easy to follow instructions).

**Online Meet Entry:** Close

Meet: COLS v. Navasota  
 Venue: Adamson Lagoon  
 Date: 5/14/2016  
 Times Since: 4/20/2016  
 Course: Short Course Yards [This is the course of the meet template]  
 Seed Times: Time Required

Entry Deadline: 5/10/2016 23:59

Maximum Events			
Session	Total	Indiv.	Relay
1	5	3	-
Total	-	3	2

Select Swimmer: [Daigneault, Carolina Grace (3)]  
 Swimmer Entries: Short Course Yards [Daigneault, Connor (3)]

**Step 1: Select a Swimmer**

**Step 2: Add Events** ---> Add entry

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
<p>Save Review &amp; Print</p> <p>Click Save often to not lose your work!            You may work on multiple swimmers, but you must SAVE before selecting a new swimmer.            To review meet entries for all swimmers, click Review &amp; Print.</p>										

First, choose your swimmer, or one of your swimmers, and then click on Add

Once your swimmer is chosen, click on "Add Entry," and all events they are eligible to swim will pop up.

**Click on a row to select the event to enter.** Close X

[Show ALL events]

Date	Session	#	Age	M/F	Dist.	Stroke	Q Time SCY	Best Time	Fee
5/14/2016	1	1	10&U	F	50	Free	N/A	42.13	\$0.00
5/14/2016	1	21	7/8	F	25	Free	N/A	17.00	\$0.00
5/14/2016	1	31	8&U	F	25	Breast	N/A	27.66	\$0.00
5/14/2016	1	43	10&U	F	100	IM	N/A	1:46.97	\$0.00
5/14/2016	1	51	7/8	F	25	Back	N/A	22.99	\$0.00
5/14/2016	1	61	8&U	F	25	Fly	N/A	24.19	\$0.00

Swim Entries: Short Course Yards Add entry

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
<p>Save Review &amp; Print</p> <p>Click Save often to not lose your work!            You may work on multiple swimmers, but you must SAVE before selecting a new swimmer.            To review meet entries for all swimmers, click Review &amp; Print.</p>										

Select up to THREE (3) events you/your swimmer wants by simply clicking on the row with the desired event. The program will not stop you from entering more than three events; however, it will stop you from saving more than three events. (You can enter less than three events if your swimmer does not want to/is not ready for three events).

The screenshot shows the 'Online Meet Entry' page for a swimmer named Daigneault, Carolina. A modal dialog box is displayed with the message: "You entered too many events for session 1. Please remove events!". Below the message is a checkbox labeled "Prevent this page from creating additional dialogs" which is currently unchecked. The background page shows a table of swim entries for session 1 on 5/14/2016. The table has columns for Date, Session, #, Age Group, Gender, Event, Q Time SCY, Seed, Fee, Action, and Notes. The entries are:

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
5/14/2016	1	1	10&U	F	50 Free	N/A	42.13	\$0.00		
5/14/2016	1	51	7/8	F	25 Back	N/A	22.99	\$0.00		
5/14/2016	1	61	8&U	F	25 Fly	N/A	24.19	\$0.00		
5/14/2016	1	43	10&U	F	100 IM	N/A	1:46.97	\$0.00	[del]	

Buttons for 'Save' and 'Review & Print' are visible at the bottom of the entry table. Below the table, there is a note: "Click Save often to not lose your work! You may work on multiple swimmers, but you must SAVE before selecting a new swimmer. To review meet entries for all swimmers, click Review & Print."

You can review and change your entries until the meet is "merged" usually on Thursday evening. Simply by following the steps above.

The screenshot shows the 'Online Meet Entry' page with the error message closed. The swimmer is now identified as 'Daigneault, Carolina Grace [3]' with an age of 7. The table of swim entries is updated to show three entries for session 1 on 5/14/2016:

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
5/14/2016	1	1	10&U	F	50 Free	N/A	42.13	\$0.00		
5/14/2016	1	51	7/8	F	25 Back	N/A	22.99	\$0.00		
5/14/2016	1	61	8&U	F	25 Fly	N/A	24.19	\$0.00		

The 'Save' and 'Review & Print' buttons are still present. The same note about saving frequently is displayed below the table.

If you have more than one swimmer, follow the steps above for each swimmer.

After the meet is merged, you will navigate to the same screen (Events/Meet Schedule), and again click on the swimmer icon, and then search via last name to see the events your swimmer(s) are entered in, including relays. (I don't have any meets from this year that are merged, so this example is my kids entries from time trials, rather than a dual meet, hence more than three entries.)

Meet Entries

collegestation.swim-team.us/team/meetmanager/view\_meet\_entries.asp?event=169644

Organize report by: Swimmers Events Relay Show Pool: Show Course: Short Course Yards Per Page: Fit

Meet: Daybreak Time Trial  
Date: 5/7/2016  
Loc.: Bryan Aquatic Center

Swimmer: Daigneault, Carolina Grace Age: 7 Gender: F

Event	Age	Gender	Seed Time	Fee	Action
#1 50 Free	10&U	F	NT	\$0.00	
#21 25 Free	7/8	F	19.22	\$0.00	
#31 25 Breast	8&U	F	31.24	\$0.00	
#43 100 IM	10&U	F	NT	\$0.00	
#51 25 Back	7/8	F	22.79	\$0.00	
#61 25 Fly	8&U	F	22.10	\$0.00	

Swimmer: Daigneault, Connor Age: 9 Gender: M

Event	Age	Gender	Seed Time	Fee	Action
#2 50 Free	10&U	M	NT	\$0.00	
#24 25 Free	9/10	M	15.09	\$0.00	
#34 25 Breast	9/10	M	34.19	\$0.00	
#44 100 IM	10&U	M	1:51.50	\$0.00	
#54 25 Back	9/10	M	19.17	\$0.00	
#64 25 Fly	9/10	M	17.97	\$0.00	

- COLS @ Bryan
- Optional Pentathlon
- Divisional Meet
- Trinity 10&U
- Ponderosa Invitational

**COLS v. Lee County**  
Dual meet against Lee County at Adamson Lagoon but Lee County is "home" team for running the meet.  
Location: Adamson Lagoon  
Warmups: 7:15 AM

**COLS v. Brenham**  
Dual meet against Brenham

Coaches will put together the relays. A Relays will be made up of the fastest 4 times of available swimmers for free relays, and the fastest combination of times from available swimmers for the medley relays. Please check entries on Friday (after the entries from both teams are "merged" and locked) to see if your swimmer(s) are entered in any relays. Remember, any swimmer who is not checked in by 7:45 am on the morning of the meet will be scratched from relays. All swimmers who have a time for the stroke and distance of one leg of the relay and are eligible for the meet are considered alternates for relays. B and/or C relays (if there are enough swimmers at the meet) will be made by the coaches with the intent of allowing all swimmers an opportunity to swim on a relay during the season.