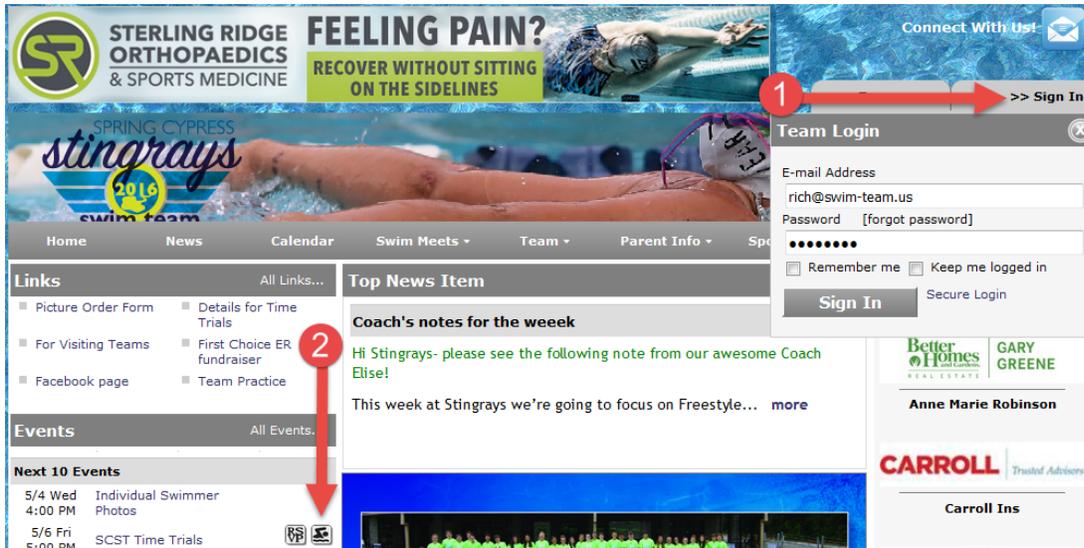


Online Meet Entry

1) Log in to the site

Click on the Sign In tab and enter your email address and password (1)

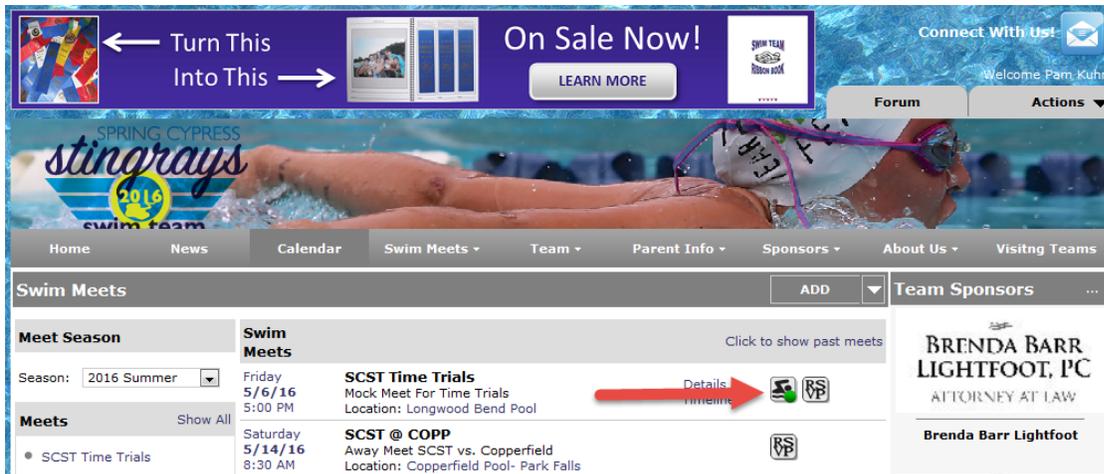
Note that you can click on the Meet Entry icon directly from the home page (2)



2) Navigate to the Swim Meets page

(Note: your site may have a different navigation menu as it is customizable)

The Meet Entry icon appears next to each swim meet. If you have already made your entries, the icon will also display a little green dot. Click on the icon to open the Meet Entry form.



3) Select your swimmer (Step 1 – see below)

The Swimmer dropdown will contain a list of your swimmers. Select your swimmer.
This will set the possible event list for your swimmer.

Online Meet Entry - Mozilla Firefox

scst.swim-team.us/team/meet_entry.asp?event=166379

Online Meet Entry: Close

Meet: SCST Time Trials
Venue: Longwood Bend Pool
Date: 5/6/2016
Times Since: 1/1/1970
Course: Short Course Yards [This is the course of the meet template]
Seed Times: NT Okay

Maximum Events			
Session	Total	Indiv.	Relay
1	10	10	-
Total	-	10	10

Entry Deadline: 5/4/2016 23:59

Swimmer List Filter:

Age Group: Gender: Group: RSVP: Show Course: Short Course Yards Refresh

Select Swimmer: Kuhn, Addison [2] **<--- Step 1: Select a Swimmer**

Swim Entries: Short Course Yards **Step 2: Add Events --->** Add entry

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
Save Review & Print										

Click Save often to not lose your work!
You may work on multiple swimmers, but you must SAVE before selecting a new swimmer.
To review meet entries for all swimmers, click Review & Print.

4) Select events

Click on Add Entry (Step 2) to view the events.

Online Meet Entry - Mozilla Firefox

scst.swim-team.us/team/meet_entry.asp?event=166379#

Click on a row to select the event to enter. Close X Close

[Show ALL events] **1**

Date	Session	#	Age	M/F	Dist. Stroke	Q Time SCY	Best Time	Fee
5/6/2016	1	1	10&U	F	50 Free	N/A	NT	\$0.00
5/6/2016	1	31	8&U	F	25 Breast	N/A	NT	\$0.00
5/6/2016	1	43	10&U	F	100 IM	N/A	NT	\$0.00
5/6/2016	1	61	8&U	F	25 Fly	N/A	NT	\$0.00

Swim Entries: Short Course Yards Add entry

Date	Session	#	Age Group	Gender	Event	Q Time SCY	Seed	Fee	Action	Notes
5/6/2016	1	19	6&U	F	25 Free	N/A	<input type="text" value="40.15"/> 3	\$0.00	[del] 2	
5/6/2016	1	41	6&U	F	25 Back	N/A	<input type="text" value="42.86"/>	\$0.00	[del]	

4 Save Review & Print

Click Save often to not lose your work!
You may work on multiple swimmers, but you must SAVE before selecting a new swimmer.
To review meet entries for all swimmers, click Review & Print.

- 1) Click on an event to add it to your swimmer. To swim a swimmer up, you can view events for older age groups by clicking "Show All Events"
- 2) To remove a selected event, click on the [del] link
- 3) Make sure to hit the SAVE button to save your selections for this swimmer.
- 4) To enter events for another swimmer, select the next swimmer from the swimmer dropdown and repeat the above steps.

Note that you can review and change your entries up until the point in time that the entries are locked down by your site administrator.