



Trailwood Village Gators Volunteer Guidelines 2017

We are excited to have our returning Gators and new ones this summer season!! As our returning swimmers know, a meet simply cannot take place without an abundance of volunteers. Parent/family volunteers literally run the meet. For the 2017 year, we will NOT be on a certain number of points/hours system. Our policy is as follows:

Home Meets - You must work one session during each meet that you have a swimmer swimming. If you have multiple swimmers we may request you to help more if needed.

Away Meets - You will be required to work a minimum of one session for 1 of the 3 away meets that your child is swimming in. If you know your child will only be swimming one away meet, be sure to sign up for that meet.

Summer Champs & Divisionals -

If you have a swimmer swimming in these events, you must work a session/shift for each one that your swimmer participates. This is a meet requirement from hosting team. We will not know our volunteer requirement until we are closer to the meet date.

Invitational Meets

(All Star & Ponderosa) - If your swimmer is swimming in either of these events, you must work a session/shift. This is a meet requirement from hosting team. We will not know our volunteer requirement until we are close to the meet date.

IF YOU FAIL TO SIGN UP & WORK A SESSION AS DESCRIBED ABOVE, YOU WILL BE CHARGED THE \$250 VOLUNTEER FEE.

Please note: As of this moment, we may not have enough families to cover all shifts during each home meet as we had to add a few more positions due to the size of some of the teams we are swimming against. On Thursday before each meet, we will open the sign up to work multiple shifts (instructions on reverse side). Please consider working more than one shift for at least one (or more) of the home meets, especially those with multiple swimmers. In order to make sure we have volunteers for all meets through end of season (verses earning required points/hours early then not having volunteers for later meets), we changed to the "no points" procedure. However, neither system will work out perfectly so, if you are able, please consider an extra shift where needed. And if your swimmer is not swimming the meet you are encouraged to come help at the meets whenever possible.

For the few families that will not be swimming any meets, please contact myself or a board member. We have other opportunities for you to volunteer your fair share such as pep rallies, breakfast of champions & banquet.

(Please see reverse for instruction on how to sign up)

Procedures for signing up

A notice will go out via e-mail when a volunteer sign up is going to be opened and will be no later than Tuesday, May 2nd. You will only be allowed to sign up for one session per meet. The Thursday before each meet, if we do not have enough volunteers we will open up for families who can step forward and work an additional shift.

On the web home page, to the left, you will see Events. Listed will be the meet(s), you can click on the "V" and that will take you to the volunteer page. You will then sign up for desired session and when done, **be sure to hit save at the bottom**. If you do not, your sign up will not be recorded.

If you have to delete a session you signed up for, please delete from the volunteer page and again **be sure to hit save at the bottom** and also, please send me an email letting me know so that I can make sure it gets filled, especially if it is last minute.

The morning of the meet, there will be a volunteer sign in. You must come sign in that morning before meets starts (even if it is an afternoon shift). This allows us to make sure everyone is there and we are not scrambling for volunteers last minute & causing possible delays.

We truly appreciate everyone's understanding and participation this swim season. We are looking forward to a fun & successful one!!

Should you have any questions, please feel free to contact me at stephcash417@yahoo.com or call/text 281-728-3899.

Go Gators!!