

Meet Maestro Results Entry

Covered in this Article:

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- Results Actions Menu
- Results Table - Standings & Records
- Course Correction Factors
- Continually Saving

Data Entry Shortcuts/Tips

- When inputting times, you don't need to type punctuation (e.g. typing '12345' will turn into "1:23.45"). Typing incorrect punctuation will automatically correct (e.g. "104.56" auto-translates to "1:04.56").
- Hitting 'enter' or 'tab' on the number keypad will go to the next input field.
- Once you've finished entering data for a full heat or lane (depending on the mode you're using), you can move to the next heat or lane by hitting "Command" (Mac) or "Control" (PC) and the left/right arrow keys.
- You can move between events on the schedule by hitting "Command" (Mac) or "Control" (PC) and the up/down arrow keys.
- Inputting "DQ" or even just "D" or "Q" will trigger the DQ entry window (not case sensitive).
- Enter N or NS for "No Show," F or DNF for "Did Not Finish," and S or SCR for "Scratch" (not case sensitive). >>**Note:** *There is a shortcut menu on each lane to pick these so you do not have to remember codes. More on this below.*
- If there is a blue outline around a time entry box, the system thinks you are still editing that time. Be sure to click the cursor out of a time entry box when you've finished entering a heat or lane so the event is considered complete.
- If you don't enter a time or code for a swimmer, the event won't be considered complete and will not be scored. To complete an event, every swimmer must have either a time or code (NS, DQ etc.).

Data Entry Warnings

Invalid Time

If the time entered is considered invalid, the software highlights the time box to alert the admin to make an edit.

EVENT			50YD FREESTYLE			HEAT	LANE	Standings	
19			Girls 11-12			<	3	>	Green Drag Golden Ge
1	2	3	4	▼					
LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	DQ				
1	GOLD	Suggs, Oma (12)	43.68	44.32	<input type="checkbox"/>	...			
2	GOLD	Minnick, Nettie (11)	41.67	41.13	<input type="checkbox"/>	...			
3	GREEN	Delgreco, Lucia (11)	41.46	6245	<input type="checkbox"/>	...			
4	GOLD	Nulph, Lorri (11)	41.65		<input type="checkbox"/>	...			
5	GREEN	Fulfer, Mindy (12)	43.46		<input type="checkbox"/>	...			
6	GOLD	Tyburski, Ione (12)	43.89		<input type="checkbox"/>	...			

>> **Tip:** Hovering over the box will display a warning message to explain the issue.

SEED TIME	WATCH 1	DQ
43.68	44.32	<input type="checkbox"/> ...
41.67	41.13	<input type="checkbox"/> ...
41.46	6245	Error: Time format not recognized.
41.65		<input type="checkbox"/> ...
43.46		<input type="checkbox"/> ...

Display Warning or Discard Times

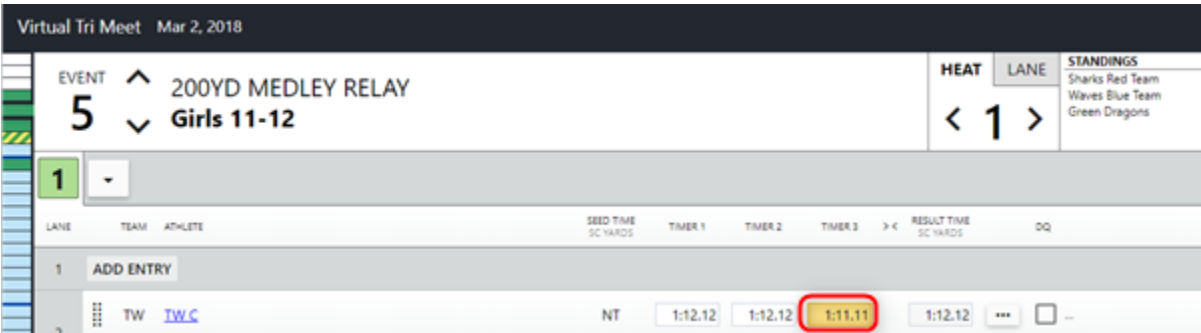
When entering times in "3 Watches" mode, the "official time" is calculated based on the league rules in the [Seeding and Scoring Rules](#) section of the Meet Template.

Official Time Computation

With 3 watch times within acceptable tolerance

If any time is more than seconds apart from the other two times display warning automatically discard

If “**Display Warning**” is selected in the template, the software will place a yellow/orange background in the box with the time that is out of acceptable tolerance, but the official time will continue to follow the rules outlined in the template. An admin can then decide how to edit or delete the time that is out of tolerance.



If “**Automatically Discard**” is selected in the template, the software will place a grey background in the box with the time that is discarded for being out of the acceptable tolerance, and the official time will be the average of the other two watches.

LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	WATCH 2	WATCH 3	RESULT TIME	DQ	OFFICIAL TIME	HEAT PLACE	PLACE	PTS
1		ADD ENTRY										
2	DEMO	Worden, Lucy (6)	NT	36.12	36.15	37.02	36.14	<input type="checkbox"/>	36.15	1	1	
3	DEMO	Mia, Baby (0)	NT					<input type="checkbox"/>				
4	DEMO	Constantinople, Alexa (6)	NT					<input type="checkbox"/>				
5		ADD ENTRY										
6		ADD ENTRY										

▶ Hidden Times:

Sometimes teams switch how many watches they use to enter times during the meet. If an official time was calculated using more watches than are visible in the interface, the software will display an exclamation mark next to the **Watch 1** time. The exclamation point highlights a possible discrepancy between the Watch 1 time displayed and the official time (which is used for results, and placing/scoring as dictated by the league’s scoring rules).

LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	DQ	OFFICIAL TIME	HEAT PLACE	PLACE	PTS
1	ADD ENTRY								
2	DEMO	Worden, Lucy (6)	NT	36.12	<input checked="" type="checkbox"/>			1	
3	DEMO	Mia, Baby (0)	NT		<input type="checkbox"/>				
4	DEMO	Constantinople, Alexa (6)	NT		<input type="checkbox"/>				
5	ADD ENTRY								
6	ADD ENTRY								

Disqualifications (DQ)

Checking the “DQ” box next to the time entry interface opens a window to check the DQ Reason.

>>Tip: You can also type either DQ, D or Q (not case sensitive) in the “official time” box, then hit enter (or click elsewhere on the screen), and the window to check the DQ Reason will open.

The screenshot shows the event details for '100YD MEDLEY RELAY Girls 8 & Under' in Heat 2, Lane 2. A modal window titled 'Select Disqualification Reason (Medley Relay)' is open, displaying a list of reasons with radio buttons. The '6B Stroke Infraction swimmer #2' option is selected. At the bottom of the window are 'CANCEL', 'NO REASON', and 'NEXT' buttons.

Select the DQ Reason (or click the “No Reason” button if no reason is specified), then click “OK” to save the DQ.

When entering a DQ for a multi-leg event such as a Relay or the Individual Medley, if a leg-specific stroke infraction is selected, you will be prompted to enter a secondary DQ Reason for that leg.

Select Disqualification Reason (Freestyle)

- 4A No touch on the turn/finish
- 4B Walking on or springing from bottom
- 4C Pulling on Lane ropes
- 7A Standing on bottom (breast / fly)
- 7B Pulling on lane rope
- 7C Walking on or springing from bottom
- 7D Did not finish

BACK

NO REASON

OK

>> **Tip:** Hovering your mouse over the DQ checkbox or DQ Code, will display a pop-up summary listing all selected DQ Reasons.

3					
OFFICIAL TIME	DQ	HEAT PLACE	PLACE	PTS	
1:00.05	<input checked="" type="checkbox"/> 62			0	DQ Reason 62 Stroke infraction, swimmer #2 3D Non-simultaneous kick
1:00.06	<input type="checkbox"/> ...	5	42	0	
1:00.07	<input type="checkbox"/> ...	5	42	0	
1:00.08	<input type="checkbox"/> ...	5	42	0	

Heat Actions Menu

Add/Remove Empty Heats, Re-score Event, Show Splits or Print Event Results

Use the dropdown menu at the end of the list of heats to perform any of these actions per heat.

EVENT ^ 50YD FREESTYLE
19 v Girls 11-12



Sharks vs Waves Mar 2, 2018

EVENT ^ 100M MEDLEY RELAY
1 v Girls 8 & Under

LANE	TEAM	ATH
1	TW	TW
2	SHKS	SH
3	SHKS	SH
4	SHKS	SH

- Add Heat
- Remove Empty Heats
- Re-score Event
- Show Splits
- Results for Event

>>**Re-score Event Tip:** Normally your events will score automatically as soon as all data is input for all scoring heats in the event. If for any reason, your event is stuck in a "partial" update (yellow) state even though all the data is input, the re-score event option will force the event to score if it failed to do so automatically (it's rare, but can happen in some scenarios).

For more on Splits → See [Meet Maestro Splits & Reaction Times](#)

Results Actions Menu

No Show, Scratch, Did not finish, Clear codes, Time adjustment

This results action menu provides quick access to these actions instead of having to recall the shorthand codes, and when you need to clear those codes or adjust the times.

Virtual Tri Meet Mar 2, 2018

EVENT 9 25YD FREESTYLE Girls 6 & Under

HEAT 3 LANE

STANDINGS
Sharks Red Team
Green Dragons
Waves Blue Team

LANE	TEAM	ATHLETE	SEED TIME SC YARDS	TIMER 1	TIMER 2	TIMER 3	RESULT TIME SC YARDS	DQ
1	TW	Astinger, Carmel (4)	NT	SCR	1:18.18	1:18.18	SCR	...
2	TW	Gamboja, Tawana (7)	NT	1:18.18	1:19.19	1:18.18	1:18.18	...

RESULT TIME SC YARDS DQ

SCR	No show	NS
1:18.18	Scratch	SCR
1:19.19	Did not finish	DNF
DNF	Clear codes	
	Time adjustment	

1:17.17

Time Adjustment Screen

Time Adjustment

#5 Girls 11-12 200yd Medley Relay — Heat 1

LN	RESULT	HP	USE	PAD TIMES		BACKUP TIMES			CALC.	HP	WATCH TIMES			CALC.	HP
				PAD	HP	BACKUP 1	BACKUP 2	BACKUP 3			WATCH 1	WATCH 2	WATCH 3		
1	No entry														
2	1:12.12	2									1:12.12	1:12.12	1:11.11	1:12.12	2
3	1:12.12	2									1:12.12	1:13.45	1:12.12	1:12.12	2
4	1:14.14	4									1:14.14	1:14.14	1:15.65	1:14.14	4
5	2:10.00	1									2:10.00	2:10.00	2:10.00	2:10.00	1
6	No entry														

Notes

Add notes

Results Table - Standings & Records

The results table at the top left of the screen can toggle to display the team standings, or records by clicking on the "1,2,3" image for standings, and "book" image for records.

▶ Standings Display

STANDINGS	WOMEN	MEN	COMBINED	
Sharks Red Team	28.5	16	44.5	
Waves Blue Team	19.5	10	29.5	

▶ Broken Record Display

When a record has been broken, this achievement will be designated with a green highlight.

EVENT		HEAT		LANE		RECORDS		TIME		YEAR		MEET	
9		25M FREESTYLE		2		1 Kira Oregon POOL Mayme Andrus SHK Mayme Andrus		21.22		2001		SH At BW 2001	
9		Girls 6 & Under						23.82		2014		Mini Champs - 6 & U...	
								21.46		2014		Mini Champs - 6 & U...	

LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	WATCH 2	WATCH 3	RESULT TIME	DQ	OFFICIAL TIME	HEAT PLACE	PLACE	PTS
1	SHKS	Fulfer, Cathrine (5)	NT	22.79	22.78	22.77	22.78	<input type="checkbox"/>	POOL 22.78	1		
2	SHKS	Arbogast, Beth (6)	NT					<input type="checkbox"/>				
3	SHKS	Wimer, Alyssa (6)	NT					<input type="checkbox"/>				
4	SHKS	Craney, Lorena (6)	NT					<input type="checkbox"/>				
5	SHKS	Stern, Kelli (6)	NT					<input type="checkbox"/>				
6	SHKS	Taft, Shayla (6)	NT					<input type="checkbox"/>				

▶ Multiple Athletes Break Records

When two swimmers set the same record, both will have the record breaker badge even though one will ultimately own the record.

EVENT		25M FREESTYLE Girls 6 & Under		HEAT		LANE		RECORDS		TIME YEAR MEET		
9				< 3 >				[B] Kira Oregon [POOL] Mayme Andrus [SHK] Mayme Andrus		21.22 2001 SH At BW 2001 23.82 2014 Mini Champs - 6 & U... 21.46 2014 Mini Champs - 6 & U...		
Saved												
LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	WATCH 2	WATCH 3	RESULT TIME	DQ	OFFICIAL TIME	HEAT PLACE	PLACE	PTS
1	TW	Oncala, Lana (7)	NT	22.55	22.55	22.55	22.55	<input type="checkbox"/>	POOL 22.55	1		
2	TW	Aji, Shayla (4)	NT					<input type="checkbox"/>				
3	TW	Stancill, Kylie (4)	NT					<input type="checkbox"/>				
4	TW	Deihl, Christal (7)	NT					<input type="checkbox"/>				
5	TW	Okey, Rochelle (4)	NT					<input type="checkbox"/>				
6	SHKS	Treadway, Pilar (6)	NT	22.66	22.66	22.66	22.66	<input type="checkbox"/>	POOL 22.66	2		

▶ Athlete Breaks Multiple Records

When a swimmer breaks two records multiple badges will display next to the lane result.

6	SHKS	Treadway, Pilar (6)	NT	20.20	20.20	20.11	20.20	<input type="checkbox"/>	SHK POOL 20.20	1		
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Course Correction Factors

If your pool is non-standard length, this can be set by checking the 'Non-standard length?' checkbox within the Meet Setup (single session meets) or Sessions (virtual or multi-session meets). Meet Maestro will apply a correction factor for the 'Official Time' when this value is set. The times from this non-standard length pool will be converted into standard length times (22yd pool into 25yd for example).

For more details on this topic and how the results entry screen displays in this case →
See [Meet Maestro Settings – Meet Setup & Sessions](#)

Continually Saving

All changes made in Meet Maestro are automatically saved as you go. You'll notice saving activity indicated in the heat/lane bar. When you see a green "Saved" checkmark, you can be assured your data is saved and up-to-date.

EVENT **19** ^
 50YD FREESTYLE
 Girls 11-12

HEAT

LANE

Standings

WOMEN

< **3** >

Green Dragons
 Golden Geese

70
 7

1 2 3 4 ▾

LANE	TEAM	ATHLETE	SEED TIME	WATCH 1	DO	OFFICIAL TIME	HEAT PLACE	PLACE
1	GOLD	Suggs, Oma (12)	43.68	44.32	<input type="checkbox"/> --	44.32	2	3
2	GOLD	Minnick, Nettie (11)	41.67	41.13	<input type="checkbox"/> --	41.13	1	1
3	GREEN	DeGrego, Lucia (11)	41.46		<input type="checkbox"/> --			
4	GOLD	Nalch, Lori (11)	41.65		<input type="checkbox"/> --			
5	GREEN	Fulfer, Mindy (12)	43.46		<input type="checkbox"/> --			
6	GOLD	Tyburski, Jane (12)	43.89		<input type="checkbox"/> --			