

2018 Northwest Swim Circuit Invitational

Saturday July 14, 2018

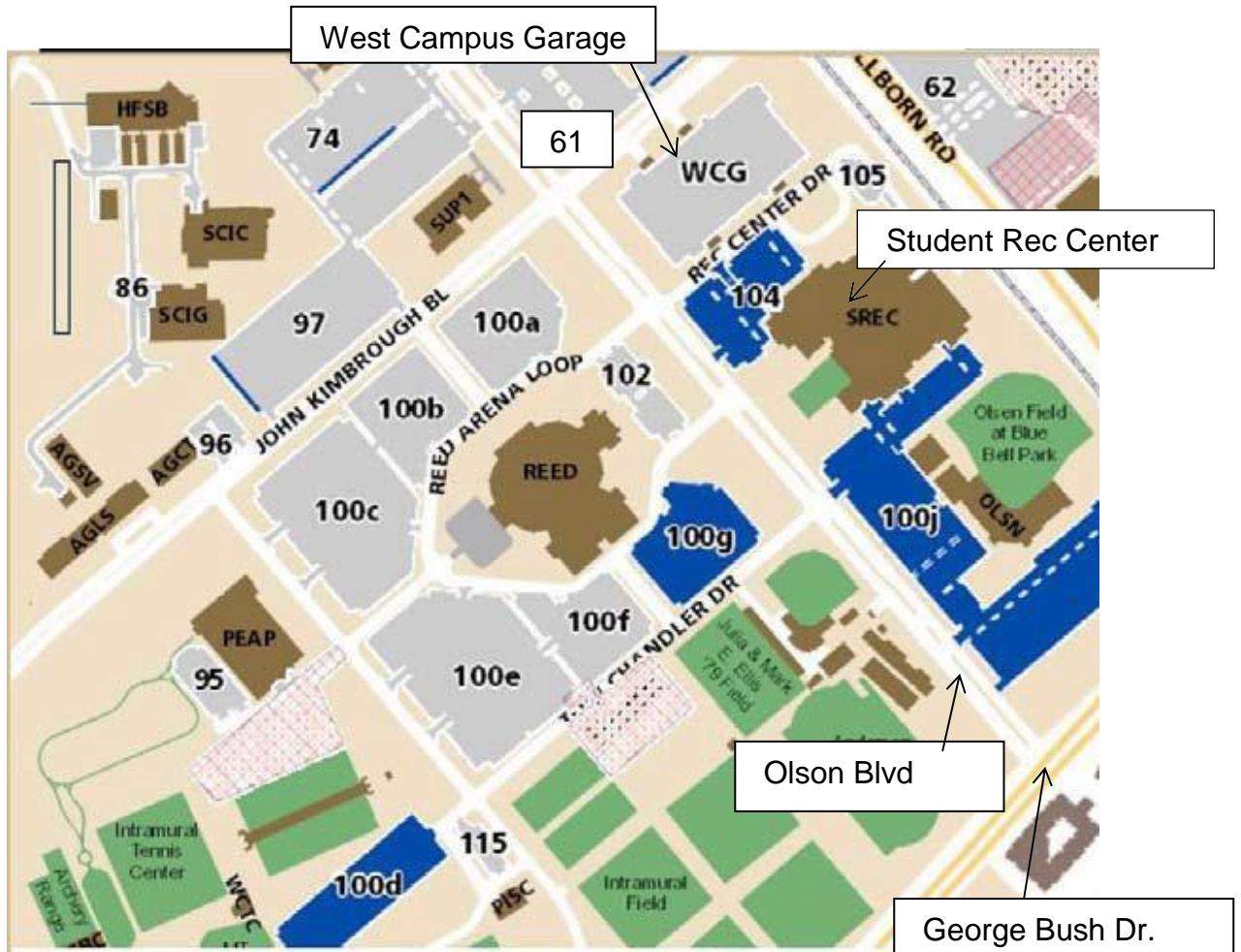
SCHEDULE

- July 2, 2018**
7:00 pm **Invitational Volunteer Requirements Distributed:** Volunteer requirements per team will be distributed to each team volunteer coordinator or circuit representative.
- July 2, 2018**
7:00 pm **Invitational Meet Entry Files Due: Team Roster, Proof of Meets Attended, Proof of Times.** Send to Circuit Computer Representatives: on NWSC Google Drive. There are several other important dates and times for computer data. Please see attached computer data time line.
- July 9, 2018**
6:00 pm **Final Team Volunteer Sign-up Sheets Due.** Kim Patak and Page Krebsbach - Volunteer Coordinators
- July 9, 2018**
8:00 pm **FINAL Invitational Meet Entry Files Due.** Team Computer Reps to upload to NWSC Google Drive
- July 12, 2018**
7:00 pm **Receive FINAL Seeded Invitational Meet Database.** From Glen Taffinder to Circuit Computer Representatives. A PDF Heat Sheet will also be sent.
- July 14, 2018**
12:00 pm **Teams may begin setting up in their designated areas.** Map will be available upon arrival at A&M Natatorium.
- 12:15 pm** **Team Warm-Ups Begin. See Warm-Up Schedule, attached.**
- 1:00 pm** **Officials Meeting in Hospitality Room**
- 1:30 pm** **Coaches Meeting in Hospitality Room**
- 1:45 pm** **Start of Meet.**
- July 17, 2018**
6:00 pm **Invitational Meet Back-Up Sent.** From Glen Taffinder to Team Computer Reps

FACILITIES LOCATION

The Texas A&M Natatorium is located in the Student Recreation Center on Olsen Blvd, adjacent to Olsen Field.

Physical Address: 797 Olsen Boulevard, College Station, TX 77845



PARKING

The West Campus Garage located immediately adjacent to the Rec Center is paid parking. There are also some paid parking spaces in lot 104. Both of these areas remain paid parking even on the weekends. Lots 100a, 102, and 100g in front of Reed Arena are free on the weekends.

ACCESS

Swimmers, coaches, and volunteers will enter the natatorium entrance which faces parking lot 104. Volunteer check-in will also be at this entrance.

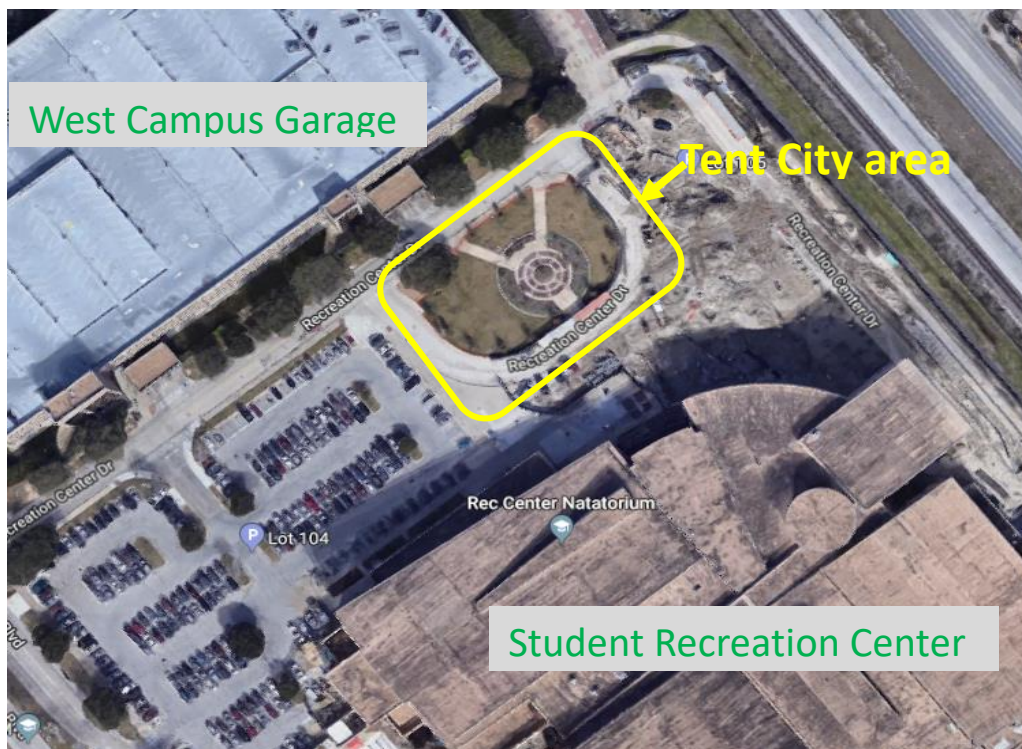
All Attendees will enter the main door of the Rec Center which faces Kyle Field. The spectator entrance to the natatorium will be up the staircase just inside the entrance. Elevators are available at the staircase.

TENT CITY - SWIMMER CHECK-IN AND POST MEET REUNION AREA

Each team will set up tents for swimmer check-in and post meet reunion. The Tent City area will be located on the grassy area between the West Campus Garage and the Student Rec Center (see the map below).

Tents may not block any sidewalks, pathways or roads.

Please note that tents must be weighted to prevent the wind from moving any tents. **Ground stakes are strictly prohibited**, so please be prepared to bring non-ground penetrating weighting as an alternative.



Teams will be called from their tents starting at their designated entry time (see Team Entrance Times) as long as a coach has checked-in at the volunteer table and has entered the facility. Teams without coaches or late swimmers will be allowed in the entrance after all other teams have entered.

Teams will be responsible for their tents, trash and their removal. Site should be left as it is found, or better.

Tents will be allowed to remain in place during the meet. **Each team must leave at least one tent in place as a post meet reunion area.** Swimmers will be directed to the Tent City area at the end of the meet and each team will assist with reuniting swimmers with their family members or designated responsible party.

SWIM MEET OVERVIEW

FORMAT

This meet is for the individual swimmer. There will be no scoring.

The meet will follow the Northwest Swim Circuit order of events.

Medley and Freestyle relays will be conducted at their normal event numbers. Each team's "A" relay will be automatically qualified. Relays that follow the NWSC bylaws will be eligible for awards. A swimmer may compete in a maximum of two relay events if they have competed in two regular season meets during the 2018 season.

The meet will take place in two 25-yard pools, one for the boy's events and one for girl's events. The girls will start in the pool farthest from the diving well. The boys will start in the pool closest to the diving well.

All events will start on the starting blocks!

QUALIFYING TIMES

As posted at the beginning of the 2018 swim season.

CHECK-IN

Each team will be responsible for checking in their swimmers. **NO deck entries** are allowed.

EVENT ENTRIES

Individual Events: Swimmers may enter up to three (3) individual events in which they have qualifying times during the 2018 dual meet and divisional meet season.

Relay Events: Swimmers may enter up to two (2) relay events. A swimmer is qualified if they have swam in two (2) regular season meets.

AWARDS

Medals are given for First, Second, and Third place finishes. All other places will receive participation ribbons in recognition of their participation.

Medals and participation ribbons will be collected for each team, by team, in the team's awards container during the meet and delivered to a designated team volunteer at the conclusion of the meet. Each team must supply an awards container marked with the team name for this purpose to the award table prior to the start of the meet.

Teams may pick up medals after event 45 and 65.

*Make sure you have a designated team representative stay after the meet to pick up your team's awards container.

INVITATIONAL SWIM MEET MANAGEMENT

OBSERVATION

Family members may observe the meet from the stadium seating area at the main entrance level to the facility. There will be no reserved seating.

DECK ENTRY

Deck access to the Natatorium is only permitted for qualifying NWSC invitational meet swimmers who are participating in the meet, registered coaches and volunteers, and registered meet officials.

All volunteers will be given a Deck Pass to access the deck area and must be working in their assigned capacity to remain on deck. Deck Passes must be visible at all times or removal from the deck will occur.

Any non-registered individuals not respecting these rules will be removed from that area or from the facility at the discretion of the Meet Director, Northwest Swim Circuit officials, or Natatorium Staff.

Deck Deliveries

Please prepare your swimmers with all necessary items for this meet. **Deck deliveries will be prohibited.**

Each team will be allowed coolers for drinks/snacks during the meet, so please arrange with your team to place any special items for your swimmer in the team cooler prior to the meet.

DECK EXIT

Parents/guardians who want to pick up their young swimmers after they swim, but BEFORE the meet ends, will need to exit the natatorium and come around to the swimmer entrance across from lot 104. They will need to tell the security person what team their swimmer is from and stay there until the swimmer(s) are brought to them by a coach or volunteer (NO EXCEPTIONS).

VOLUNTEERS

Teams are assigned various volunteer positions. Each team's Circuit Representative or designated Team Official is responsible for identifying those volunteers prior to the meet.

The Meet Director will select individuals who are certified, qualified, and experienced for Starter and Stroke Judges positions.

TEAM RESOURCES

Coach & Parent Limitations

Each team will be allotted a set number of resources (coaches/parents) to assist in preparing swimmers for each swim. This number will be determined by the estimated number of qualifiers and communicated to each team by the meet director and/or volunteer coordinator.

Teams must supply an official list of their Coaches/Pit Parents when they submit their Volunteer list.

Deck Parents

Each team will be allowed additional deck parents to help swimmers get to their event, keep them out of the way of meet officials, and out of pool side walkways when not swimming.

MEET RESOURCES

HEAT SHEETS

Heat sheets for meet officials (awards, starters, stroke judges, ready bench) will be provided by the NWSC.

Each team will provide heat sheets for their team for this meet. The Computer Representative for each team is responsible for coordinating this with their team.

HOSPITALITY

Each team will be responsible for their swimmers, parents, and meet volunteer needs for any food and drink. Each team will be allowed two (2) coolers on deck.

Hospitality items for coaches will be available in the hospitality suite located on the second floor, above the meet operations room.

SECURITY

Volunteers for Security will assist in policing the pool areas. The Security volunteers will be responsible for monitoring deck entries and checking volunteer credentials. They will have full authority to not allow access to the pool deck area without seeing proper identification.

MEET OFFICIALS

Meet Director

Dave Strauss, 512-239-8577, daveostraus@gmail.com

Volunteer Coordinators

Kim Patak, 512-917-4069

Page Krebsbach, 512-538-4705

Please send questions or issues only to NWSC.Invitational.Volunteer@gmail.com

Circuit Computer Representative

Glen Taffinder, 512-925-0764, gtaffinder@yahoo.com

Team Entrance Times

12:00 - Balcones Country Club

- Wells Branch
- Tidal Waves
- Cedar Park
- Georgetown
- Steiner Red
- Pflugerville

12:15 - Hurricanes

- Steiner Blue
- Anderson Mill
- Forest North
- Brushy Creek
- Round Rock

Warm Up Times

Session 1 – 12:15-12:45

Balcones Country Club
Wells Branch
Tidal Waves
Cedar Park
Georgetown
Steiner Red
Pflugerville

Session 2 – 12:50-1:20

Hurricanes
Steiner Blue
Anderson Mill
Forest North
Brushy Creek
Round Rock

WARM-UP, LANE, POOL and TIME ASSIGNMENTS

There will be two 30-minute warm-up sessions. The first 20 minutes is for swimming. The remaining 10 minutes is for diving practice. All Starts will take place in the main pool, so teams that begin warming up in the Diving Well will move to the main pool. Separate Starts practice is to ensure safety of swimmers by avoiding diving in one lane next to a lane of swimmers. This will be strictly enforced. Your team’s warm-up will be cut short if not followed.

The diving well will be used for warm-ups by some teams and then 4 lanes will also be available during the meet for swimmer warm-up and cool down. Remind your swimmers that the use of the diving well pool during the meet is for limited warm-up/cool down time – not for play time. If any swimmer is identified as not using this pool as intended, they will be removed from the diving well and not allowed to return for the duration of the meet.

	Swimming	Diving
Session 1	12:15 pm – 12:35 pm	12:35 pm-12:45 pm
Session 2	12:50 pm – 1:10 pm	1:10 pm-1:20 pm

DIVING WELL

1	2	3	4	5	6	7	8

MAIN POOL

Girls Pool (Closest to Score board)

Boys Pool (Closest to Diving Well)

Lane 1	Bulk Head	Lane 1
Lane 2		Lane 2
Lane 3		Lane 3
Lane 4		Lane 4
Lane 5		Lane 5
Lane 6		Lane 6
Lane 7		Lane 7
Lane 8		Lane 8

FIRST WARM-UP SESSION

SWIM WARM UP (12:15-12:35)

DIVING WELL

Cedar Park – Lanes 1-4
Tidal Waves – Lanes 5-8

MAIN POOL

Girls Pool

Boys Pool

Steiner Red – Lanes 1-6
Balcones Country Club – Lanes 7-8

Georgetown – Lanes 1-5
Wells Branch – Lanes 6-8

DIVING WARM UP (12:35pm-12:45pm)

MAIN POOL

Girls Pool

Boys Pool

Red – Lanes 1-4
Cedar Park – Lanes 5-7
BCC – Lane 8

Georgetown – Lanes 1-3
Wells Branch – Lanes 4-5
Tidal Waves – Lanes 6-8

SECOND WARM-UP SESSION

SWIM WARM UP (12:50pm-1:10pm)

DIVING WELL

Anderson Mill – Lanes 1-3
Steiner Ranch Blue – Lanes 4-6
Hurricanes – Lanes 7-8

MAIN POOL

Girls Pool

RR – Lanes 1-6
Pflugerville – Lanes 7-8

Boys Pool

Brushy Creek – Lanes 1-4
Forest North – Lanes 5-8

DIVING WARM UP (1:10pm-1:20pm)

MAIN POOL

Girls Pool

RR – Lanes 1-4
AM – Lanes 5-6
Hurricanes – Lane 7
Pflugerville – Lane 8

Boys Pool

Brushy Creek – Lanes 1-3
Steiner Blue – Lanes 4-5
Forest North – Lanes 6-8

Date	Day of Week	Action Item	Responsible Party	Send to: ¹	Deadline
7/2/2018	Monday	Send INVITATIONAL Meet Entries, Team Roster, proof of meets attended, proof of times file ^{2,3,&4} .	Computer Representatives	NWSC Google Drive	7:00 PM
7/3/2018	Tuesday	Send Divisional Meet Entries	Computer Representatives	Divisional host computer representative	6:00 PM
7/4/2018	Wednesday	Receive Seeded Divisional Meet Databases	Divisional host computer representative	Visiting computer representatives	6:00 PM
7/5/2018	Thursday	Receive Draft Seeded Invitational Meet Database	Glen Taffinder	NWSC Google Drive	9:00 PM
7/7/2018	Saturday	Send completed Divisional Meet Databases	Divisional host computer representative	NWSC Google Drive	6:00 PM
7/9/2018	Monday	Send final INVITATIONAL Meet Entries and proof of times file ² , and proof of official meets attended ³ .	Computer Representatives	NWSC Google Drive	8:00 PM
7/11/2018	Wednesday	Receive final Draft Seeded Invitational Meet Database	Glen Taffinder	NWSC Google Drive	7:00 PM
7/12/2018	Thursday	Receive Final Seeded Invitational Meet Database	Glen Taffinder	NWSC Google Drive	9:00 PM
7/17/2018	Tuesday	Invitational Meet Back up file	Glen Taffinder	NWSC Google Drive	6:00 PM

1 Folders will be set up for the files requested and a link sent out. Please upload files to the NWSC Google Drive and verify that files upload correctly. If you cannot download and open the file you just uploaded, then please upload again.

2 Proof of times file: In Team Manager - Use File->Export->Proof of Time. Set Best Times Since to first dual meet 2018. Check Use Since Date.

3 Meets attended files (PDF and CSV): In Team Manager - "Reports \ Meet Reports \ Number of Meets Attended - Splashes" the graphic below shows the settings assuming that you have designated your official meets as "Meet Type = SUM", Export report as both PDF and CSV.

4 Only new qualifiers from the Divisional meets will be allowed to be added for the final invitational meet entries submitted. Changing events for swimmers qualified prior to the Divisional meet is a team decision. Bottom line: if a swimmer is qualified prior to the divisional meet but fails to sign up by the first deadline they may be removed from the meet database if they sign up for the final meet entries.

TAMU Pool Layout

