

2019 Supplements

Regular Season Rules and Procedures

- A. The season officially begins April 15th and ends the day after Championship meet ends.
- B. All teams must fill out a Bio about their team before the team is allowed to participate in swim meets for the regular season. Bio must complete and submitted by May 1.
- C. Each team is responsible for placing an order for regular season ribbons through the league treasurer when requested. Each team is responsible for supplying ribbons to their own team for each regular season meet. One team will handle ribbons & trophies for the Championship meet (paid for by the league).
- D. Places for points are as follows 1st, 2nd, 3rd, 4th, 5th, and 6th. A heat winner reward ribbon is the responsibility of the hosting team to hand out during the meet. All other ribbons or rewards for team members are up to individual teams. (See Point and Place Value of Individual Meets attachment)
- E. Heat sheets are at the discretion of the hosting team to sell for profit. Two copies (one to coach and one to league representative from opposing team) are to be supplied once hosting computer person has produced line for meet, if hosting team is going to sell. If a team intends to sell heat sheets, they must communicate that to the other team. If a team is not going to sell you must email a copy to opposing team at least two days prior to a meet. For a Saturday meet, heat sheets and entry lists should be given to visiting team by 6 pm on Thursday evening.
- F. A swimmer must compete in three regular season meets before being eligible to participate in the Championship meet. Meets also included in this rule are one mock meet. one time trial, regularly scheduled duel, tri (counts as two meets), or quad (counts as 3 meets), meets canceled due to the weather, as long as the meet was seeded and the swimmer was entered into the computer as a seeded participant.
- G. No swimmer is allowed in the pool unless warming up or swimming in an event. First (1st) warning goes to all swimmers. Second (2nd) warning any swimmer caught in any pool on the premises will be disqualified from the meet. A swimmer may enter the water by permission only if caps, goggles, earplugs, etc. are displaced by a competition swimmer when the starter declares the race is complete. A swimmer may enter the water by permission of the starter to stop a competitive swimmer if there has been a false start and the competitive swimmer does not stop. Exception to this rule is if a CDD grants permission to a hosting swim team accepting the opposing team as guests of the club. This allows the opposing team to swim without conflict of insurance.
- H. Schedule of meets will be completed by second 2nd regularly scheduled meeting of the League or by Feb 28th whichever comes first.
- I. Meets scheduled during the St. Johns County Public School Year Calendar must be held on Saturdays only. Otherwise, meets are held on the days according to each individual club's Bylaws.

- J. All swimmers must have a recorded time in the computer for every available event per age group by July 8, 2019. This allows for proper seeding of the Championship meet. This time can come from individual time trials at home pools during practice or at swim meets. In other words, NT (not time) can be found on a heat sheet until July 8th. If due to inclement weather a swimmer without a seed time shall be allowed to enter an event prior to July 8, 2018. If no inclement weather has cancelled any meets, then it is expected that swimmers shall have seed times for the events entered. A swimmer with a no time (NT) shall not be allowed after July 8, 2018.
- K. When preparing meet entries for a regular meet all names of participants for a relay team must be listed. If a listed member(s) of the relay team does not compete in the meet, the coach is allowed up to 2 eligible replacements per relay team. This replacement must be made in mutual agreement with all respective coaching staff and given to the computer operator for updating the event the morning of the meet. The only time the league does not have names on a heat sheet for relays is the Championship meet. (See Championship Meet Rules and Procedures Attachment)
- L. Upon completing of a regular league meet the host team shall have the meet results delivered to the opposing team no later than 6 pm the day following the completion of a meet. For a Saturday meet, this means 6 pm on Sunday. Should extenuating circumstances prevent this deadline from being met, it is the responsibility of the host team to communicate that with the visiting team and agree on a mutually acceptable alternative deadline. All challenges to results are due to the host team 24 hours after the receipt of the results.
- M. All swimmers of all ages must finish on their back during the backstroke.
- N. Background Check Policy and Procedures

PURPOSE

It is the intent of this policy to establish certain guidelines wherein the St Johns Summer Swim league (hereinafter referred to as "SJSSL") and its affiliated club boards can seek to protect our program participants by investigating the background of employees, coaches and badged volunteers (hereinafter referred to as "candidates") who will be involved in SJSSL approved programs.

GENERAL

1. Criminal background screenings are conducted by an outside third party who specializes in such work.
2. Any person who has been found guilty, pled guilty; or pled no contest, regardless of adjudication, or has a pending charge pertaining to, any of the disqualifying offenses listed in this policy will be immediately disqualified from employment, coaching and/or volunteer positions with SJSSL or an associated athletic board. SJSSL also reserves the right to disqualify a person for any crime that would be considered a potential risk to children and/or vulnerable populations. A candidate who willfully fails to comply with this background screening policy shall be automatically disqualified.
3. This policy will apply to all SJSSL employees, coaches and volunteers. Both head and assistant, coaches participating in sanctioned SJSSL athletic events. If an athletic board already conducts background screenings on their coaches and volunteers these screenings will

be accepted. If there is any doubt as to who should be screened, the general rule is anyone who would potentially have unsupervised access to children in a SJSSL approved program. Seasonal employees will be screened annually. Volunteers will be screened every 24 months for as long as he or she continues participating in SJSSL programming.

The criminal background screening is mandatory, there are no exceptions.

SCREENING PROCESS

All candidates must sign a Release for Criminal History which gives SJSSL the right to check criminal history records and verify social security numbers. This release and screening is executed directly, through www.protectyouthsports.com, and the secure URL at which candidates can execute their SJSSL background check is: **TBD**

The cost associated with these background screenings will be paid for by the SJSSL clubs.

No other personal information (e.g. work history, financial, credit, etc.) is checked or researched. The company executing background checks has agreed to such terms contractually, and confirms such direction annually.

The third party contractor conducting the checks will cross-reference the screening results with the disqualifying crimes listed in this policy. A pass/fail grade will then be relayed to SJSSL based on the cross-reference. A pass grade for any candidate that has zero disqualifying crime matches, a fail grade for any candidate that has one or more disqualifying crime matches. All information pertaining to the background check will remain with the third party contractor, subject to the applicable laws requiring disclosure. SJSSL will not be informed of the results of any background check; rather, the SJSSL will only be issued a pass/fail grade for each candidate.

If the third party contractor reports any “fail” grades to SJSSL, SJSSL shall notify the candidate that he or she is disqualified for their desired position. SJSSL will also notify the appropriate Athletic Board if their candidate is disqualified. Upon request, the candidate will receive a copy of the background check from the third party contractor.

CONFIDENTIALITY

To help ensure confidentiality, athletic board members, employees of athletic boards, and SJSSL should not be notified of a Coach’s criminal history. The criminal background reports shall be kept in a secure location by the third party contractor for a period as required by applicable law.

APPEALS PROCESS

If a candidate’s background check includes a charge set forth on the list of disqualifiers below, SJSSL shall immediately disqualify a person from their position. There shall be no appeal of a decision to disqualify a candidate, if the candidate’s relevant criminal history is accurate; all decisions are final.

If a candidate wishes to dispute the content of the profile report, the candidate shall contact the third party responsible for conducting the background check by calling the telephone number listed on the report. The candidate is responsible for providing any or all documentation to support his or her claim.

DISQUALIFYING CRIMES

If a candidate (1) has been convicted of, (2) has a charge pending against him or her in which it is alleged that he or she has committed any of the following crimes, or (3) has a record of a conviction of an equivalent offense in another state, the candidate will be disqualified from the position with any club approved by SJSSL.

All Sex Offenses

Examples include, but are not limited to: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

All Felony Violence Offenses

Examples include, but are not limited to: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.

All Felony offenses other than violence or sex within the past ten (10) years.

Examples include, but are not limited to: drug offenses, theft, embezzlement, fraud, child endangerment, etc.

All Misdemeanor Violence offenses within the past seven (7) years.

Examples include, but are not limited to: simple assault, battery, domestic violence, etc.

Two (2) Misdemeanor Alcohol offenses within the past five (5) years or three (3) or more offenses within the past ten (10) years.

Examples include, but are not limited to: driving under the influence, drunk and disorderly, public intoxication, etc.

All Misdemeanor Drug offenses within the past five (5) years or two (2) or more offenses within the past ten (10) years.

Examples include, but are not limited to: simple drug possession, possession of drug paraphernalia, etc.

Any other misdemeanor within the past five (5) years that would be considered a potential danger to children.

Examples include, but are not limited to: contributing to the delinquency of a minor, providing alcohol to a minor, etc.

WHY THESE CRIMES?

The National Recreation and Park Association (NRPA) has reviewed the resources of the National Association of Professional Background Screeners and sought the counsel of recognized background screening experts to develop a set of Recommended Guidelines for Volunteer Background Screening in park and recreation settings. These guidelines were produced as a result of this review.

Meet Rules

Meet Rules and Procedures

- A. Swimmers shall compete in one of the following age groups:
- 1) 6 and under
 - 2) 7 -8
 - 3) 8 and under for 25 breast stroke, 25 butterfly, and 100 Medley Relay
 - 4) 9-10
 - 5) 10 and under for 100 IM, 100 Free, and 200 Medley Relay
 - 6) 11-12
 - 7) 13-14
 - 8) 15-18
 - 9) 13-18 for 200 free Relay and the 200 Medley Relays
- B. The swimmer competes according to their age on June 1, 2019. Swimmers may not swim down in a younger age group unless extenuating circumstances require it. Should this issue arise, the team president should present this issue to the competition committee and/or board prior to the first meet for approval.
- C. Competitors may only swim individual events in their age group according to Meet Rules and Procedures section A.
- D. RELAY
- 1) For teams who do not have enough swimmers in a particular age group to make up a relay team (i.e. there are not four (4) swimmers in the age group at that meet); younger swimmers may swim up no more than 2 age groups in order to complete the relay team in an older age group, provided there is at least one swimmer of age.
 - 2) No more than three (3) younger swimmers may swim in an older relay.
 - 3) If swimmers in a particular age group are present at the meet, they may not be displaced by swimmers from a younger age group to make up relays. You must swim those swimmers in that age group.
 - 4) The maximum number of heats for a medley relay in a regular season meet is one (1) per age group based on the # lanes that the host pool has (if a 6 lane pool then each team would get 3 relays per age group)
 - 5) The maximum number of heats for a free relay in a regular season meet is two (2) per age group, based on the # lanes the host team has (if 6 lanes each team would 3 relays per age group)
 - 6) Swimmers **WILL NOT BE** limited to swimming one (1) relay during regular season events.
- Meet events are listed in order on the *Schedule A for Regular season swim meets, Schedule B for Regular Season Swim Meets, or Championship Meet Events*. These events shall be swum in the order indicated. A team may eliminate races due to time constraints after a discussion is held with both coaches and approval of the HMO.
- E. For regular season meets, the computer operator can combine heats to foster a more efficient meet. Any combined heats will be the same event/distance or same age group.
- F. For Schedule A and B Regular Season usage, each swimmer may compete in three (3) individual events and one (1) relay or two (2) individual and two (2) relays for a total of 4 events. Any swimmer who is entered in more than four events will swim the additional events as exhibition (not eligible to score points).
- G. At the Championship meet, swimmers can swim a maximum of 3 individuals and 2 relay events for a total of 5 events. No exhibition swims are permitted at the Championship event.
- H. Approximately four days prior and no less than 3 days before the date of the meet, a representative from the host team shall contact the representative of the visiting team(s) to work out meet details and finalize plans for supplying officials. If volunteer positions cannot be filled by respective teams please notify the opposing team immediately.

Host Team	Visiting Team(s)
1 Announcer	1 HMO** (badged)
Computer Operator (must have attended SJSSL training)	1 timer for each lane per half
1 Clerk of Course and several other volunteers	2 Clerk of Course Volunteers per half
Stroke and Turn Judges (2 per half, badged)	Stroke and Turn Judges (2 per half, badged)
Runners if needed	
1 timer for each lane per half	
1 HMO** (badged)	

1 Heat ribbon representative

** HMOs and/or two other trained officials must serve as early-take off judges.

Equipment to be provided by host team

- 1) Computer system with required software
- 2) 1 clipboard per lane for timers
- 3) Timing Systems
 - i. Electronic (Colorado System 6, Dolphin, SST, etc): must have one back up stop watch per lane, and
 - ii. Manual (stopwatches): 2 stopwatches per lane
 - iii. Pre-labeled lane timer sheets w/pencils
- 4) Heat ribbons
- 5) Heat sheets one each stroke & turn judge, starter, clerk of course, announcer computer operator, and each coach
- 6) DQ slips for stroke & turn judges w/ clipboard and pencil
- 7) Early take off slips

- I. Meet entries will be submitted by the visiting team to the designated computer representative on the host team via e-mail. All entries will be due to the host team by 6:00 p.m. 3 days in advance of the scheduled meet. For example, entries are due by 6 pm on Wednesday for a Saturday meet.
- J. The host computer operator must run a report for each team coming to the meet to make sure each child is swimming no more than the maximum allowed number of events. If the participant has too many entries, the host team will consider the swimmer as entered in the first 3 individual events, but may be allowed to swim as exhibition in subsequent entries.
- K. Once a meet has been combined in Hy-Tek, no changes may be made to team entries. A swimmer added after the meet has been seeded will be listed as exhibition. The swimmer may not be entered in any event where it would create a new heat, he/she may only be entered in empty lanes in existing heats. The swimmer is not eligible to score points or earn ribbons, unless a swimmer needs to be replaced in a relay.
- L. Changes in entries can be made until 15 minutes prior to the beginning of a meet, unless mutually agreed upon by coaching staff.
- M. Flyover starts will be used during the regular season at all pools that use starting blocks.
- N. At any pool with a shallow end depth of 4 ft, the relay swimmers for the 100 medley and free will start in the water and are not permitted to dive off the edge. This determination should be made by the HMO and reinforced to the coaches the morning of the meet.
- O. The decision to start a meet in the event of inclement weather shall be made by the Head Meet Official in consultation with the League representatives of each team. If inclement weather begins when on-site preparing for a meet, the governing rules of the host team's pool management company will supercede. Once a meet has begun, the HMO in consultation with the Coaches, a representative from each team, and the pool rules govern whether a meet can continue.
- P. A regular season meet is official after the backstroke events for all age groups are completed. The score is recorded and awards are presented to the point where the meet was canceled.
- Q. The starting time for a meet shall be specified by the host pool with consultation of the visiting team. Pre-meet warm-ups will be scheduled to end at least 10 minutes prior to the start of the meet. The warm up schedule is determined by the host team with each team getting a minimum of 15 minutes.
- R. All competitors shall report to the host pool at least 30 minutes before the meet is scheduled to begin and shall proceed immediately to the assigned areas. Each participating team will be allowed a minimum of 15 minutes in the pool for warm-ups. *It is recommended to show up an hour early and allow 30 minutes of warm-up before meet.*
- S. Spectators should be strictly controlled and reasonable measures shall be taken to ensure that spectators do not interfere with officials in the performance of their duties or with swimmers during competition. The first time is a warning and second time the person will be asked to leave the pool area immediately. If in the case it is a swimmer, the swimmer will be asked to leave and all points earned by that swimmer will be forfeited.
- T. There will be no video-taping or still photography by anyone from behind the blocks, per USA Swimming. Nonadherence to this rule will be treated as stated in item S.
- U. No competitor will be allowed to wear any type of technical suit such as FINA approved, Aquablade, or better. If anyone would like further clarification, research can be done here: <http://www.fina.org/content/fina-approved-swimwear>

Championship Meet Rules and Procedures

- A. The first official meeting of the season with the league will be to discuss the contract from the host pool for the Championship Meet. Further discussion of the Championship meet will follow at each league meeting until all issues are resolved.
- B. At the first official league meeting for the season, areas of responsibility for each team should be identified and confirmed. See Attachment B for current list of responsibilities and assignments.
- C. Two months before the Championship meet, the designated team responsible should order awards for according to Point and Place Values for Championships Meet Supplement.
- D. One month before Champs Meet, representatives of the Championship Committee will gather information about tents, food, sponsorship of trophies (if so voted on) and other action items. Team in charge of volunteer organization will start soliciting volunteers from each team utilizing SignUpGenius.
- E. The seeding and run-through meeting will be held on Monday, July 8th. At this meeting, all payments for tents, etc should be finalized. This meeting will include and is not limited to how the Championship meet will run.
- F. Meet entries for Championship meet are due by 6 p.m. on Sunday, July 7th to league computer operator. All entries and rosters should be submitted via email. Psych sheet will follow later that evening. Changes, errors, etc will be due back by Tuesday July 9th, by 6 p.m. to league computer operator and league president. No changes to roster or events are allowed after this deadline. Once the meet is seeded there will be no corrections of swimmers to the meet. No swimmers may be added to the meet after the Sunday deadline. The only changes that can be made are event entries for entered swimmers.
- G. The MAXIMUM number of events a swimmer may swim is three (3) individual and two (2) relays for a total of five (5) events. No swimmers may swim exhibition events.
- H. Only one relay team per gender and age group per team is allowed at the Championship meet. There should be no more relay teams than teams in the league. You do not have to list the names of the team members on the meet entries due on Sunday, July 7th, but one hour before the Championship meet is to begin, all names must be turned into the officials table.
- I. Caps – All caps worn during the Championship meet must be the designated SJSSL team cap or a neutral cap (no alternate team affiliations allowed).

Calendar for the 2019 League Meetings

Meeting Date	Day of Week	Meeting Time	Meeting Host
January 8	Tuesday	7:00 PM	Nocatee
February 12	Tuesday	7:00 PM	Fighting Turtles
March 12	Tuesday	7:00 PM	Bartram Springs
April 9	Tuesday	7:00 PM	South Hampton
May 14	Tuesday	7:00 PM	Fighting Turtles
June 11	Tuesday	7:00 PM	St Johns
Monday, July 8**	Monday	7:00 PM	Durbin Crossing
Wednesday, July 18	Wednesday	7:00 PM	Hurricanes @210

** Combined CHAMPS Run-Through & Seeding Meeting.

Disqualifications by week - 2019 Season

Meets on May 18th - no infractions

Meets on June 1st

- Starts, Turns, and finishes
 - Starts: Starting blocks out to flags
 - Turns: Flags to wall and from the wall back to flags
 - Finishes: Flags to wall of the finish end. For 25 yard events: flags to wall at the turn end of the pool. For 50 yard events and longer: flags to starting block end of the pool.

Meets Starting the week of June 8th through conclusion of season

- All rules for all strokes will be enforced
- Stroke & Turn officials will observe the swimmer while in their jurisdiction (quadrant of pool). If an infraction occurs, the Stroke & Turn official will write up a disqualification slip which will then be reviewed by the home team's HMO prior to entering it in the computer.
- All DQ slips will be given to the coaches after entering in the computer for review.
- Coaches may challenge the disqualification by submitting it to the HMO for further review.
- At no time should a coach, parent or swimmer approach a Stroke & Turn official, either during their shift or after, to discuss a disqualification. All issues must be taken to the HMO for the meet.

Schedule of 2019 Clinics

Date	Location	Time	Training
Thurs April 11, 2019	Fighting Turtles	6-7 PM	Stroke & Turn
Sat April 13, 2019	St Johns G&CC	9 -10 AM	Stroke & Turn
Tues April 16, 2019	Durbin Crossing	7 – 8 PM	Stroke & Turn + HMO*
Wed April 17, 2019	Nocatee	5:30 – 6:00 PM	Starter
Sat April 20, 2019	Bartram Springs	4 – 5 PM	Stroke & Turn + HMO*
Wed April 24, 2019	Nocatee	5:30 – 6:00 PM	Starter
Thurs, April 25, 2019	TBD	6 – 7 PM	Stroke & Turn + HMO*
TBD	ONLINE	TBD	Computer

Point and Place Value of Individual Meets

Individual Points

1st place = 7 points

2nd place = 5 points

3rd place = 4 points

4th place = 3 points

5th place = 2 points

6th place = 1 point

Relays – Dual Meets

1st place = 14 points

2nd place = 10 points

3rd place = 8 points

4th place = 6 points

5th place = 4 points

6th place = 2 points

Relays – Tri Meets

1st place = 14 points

2nd place = 10 points

3rd place = 8 points

3rd place = 8 points

4th place = 6 points

5th place = 4 points

6th place = 2 points

For both dual and championship meet scoring: Only the top three finishers on a team will be eligible for scoring points. Awarding place ribbons will be distributed based on order of finish for all swimmers who participated in an event regardless of team affiliation. In a dual meet should a team have less than 3 swimmers in an event and the other team has more than 3, scoring will not go to 6 places. I.e: team A has 5 swimmers in an event and Team B has 1, scoring will go to 4 places. Only the top 3 from a team can score, regardless.

Only one relay team per competing team can score in a relay event in dual meets. For example, if Team A has two teams swimming in the free relay and team B has one team swimming, only one team from team A and one team from team B score points.

Point and Place Value for the Championship Meet

Individual events

1st place = 20 points

2nd place = 17 points

3rd place = 16 points

4th place = 15 points

5th place = 14 points

6th place = 13 points

7th place = 12 points

8th place = 11 points

9th place = 9 points

10th place = 7 points

11th place = 6 points

12th place = 5 points

13th place = 4 points

14th place = 3 points

15th place = 2 points

16th place = 1 point

Relays

1st place = 40 points

2nd place = 34 points

3rd place = 32 points

4th place = 30 points

5th place = 28 points

6th place = 26 points

7th place = 24 points

8th place = 22 points

Regular Meet Schedule for A and B weeks

Official Swim Season Meets begin the week of May 18, 2019. Every team swims first two weeks when there are limited DQs, and the last week (July 6) to get times before Champs.

Saturday, May 18 Meet Schedule A

Saturday, May 25 BYE week (Memorial Day Weekend)

Saturday, June 1 Meet schedule B

Saturday, June 8 Meet Schedule A

Saturday, June 15 Meet Schedule B

Saturday, June 22 Meet Schedule A

Saturday, June 29 Meet Schedule B

Saturday, July 6 Meet Schedule A

Saturday, July 13 Championship Meet Schedule

Schedule A for regular season swim meets

Girls	EVENT	Boys
#1	8 & Under 100 Medley Relay	#2
#3	10 & Under 200 Medley Relay	#4
#5	11-12 200 Medley Relay	#6
#7	13-18 200 Medley Relay	#8
#9	8 and under 25 Butterfly	#10
#11	9-10 50 Butterfly	#12
#13	11-12 50 Butterfly	#14
#15	13-14 50 Butterfly	#16
#17	15-18 50 Butterfly	#18
#19	6 and under 25 Backstroke	#20
#21	7-8 25 Backstroke	#22
#23	9-10 50 yard Backstroke	#24
#25	11-12 50 yard Backstroke	#26
#27	13-14 50 yard Backstroke	#28
#29	15-18 50 yard Backstroke	#30
#31	10 and Under 100 Yard Free	#32
#33	11-12 100 yard Free	#34
#35	13-14 100 Yard Free	#36
#37	15-18 100 Yard Free	#38
#39	8 and under 25 yard Breaststroke	#40
#41	9-10 50 yard Breaststroke	#42
#43	11-12 50 yard Breaststroke	#44
#45	13-14 50 yard Breaststroke	#46
#47	15-18 50 yard Breaststroke	#48
#49	6 and under 25 Free	#50
#51	7-8 25 yard Free	#52
#53	9-10 50 yard Free	#54
#55	11-12 50 yard Free	#56
#57	13-14 50 yard Free	#58
#59	15-18 50 yard Free	#60
#61	6 and under 100 Free Relay	#62
#63	7-8 100 Free Relay	#64
#65	9-10 200 Free Relay	#66
#67	11-12 200 Free Relay	#68
#69	13-18 200 Free Relay	#70

Schedule B for regular season meets

Girls	EVENT	Boys
#1	8 & Under 100 Medley Relay	#2
#3	10 & Under 200 Medley Relay	#4
#5	11-12 200 Medley Relay	#6
#7	13-18 200 Medley Relay	#8
#9	8 and under 25 Butterfly	#10
#11	9-10 50 Butterfly	#12
#13	11-12 50 Butterfly	#14
#15	13-14 50 Butterfly	#16
#17	15-18 50 Butterfly	#18
#19	6 and under 25 Backstroke	#20
#21	7-8 25 Backstroke	#22
#23	9-10 50 yard Backstroke	#24
#25	11-12 50 yard Backstroke	#26
#27	13-14 50 yard Backstroke	#28
#29	15-18 50 yard Backstroke	#30
#31	10 and Under 100 Yard IM	#32
#33	11-12 100 yard IM	#34
#35	13-14 100 Yard IM	#36
#37	15-18 100 Yard IM	#38
#39	8 and under 25 yard Breaststroke	#40
#41	9-10 50 yard Breaststroke	#42
#43	11-12 50 yard Breaststroke	#44
#45	13-14 50 yard Breaststroke	#46
#47	15-18 50 yard Breaststroke	#48
#49	6 and under 25 Free	#50
#51	7-8 25 yard Free	#52
#53	9-10 50 yard Free	#54
#55	11-12 50 yard Free	#56
#57	13-14 50 yard Free	#58
#59	15-18 50 yard Free	#60
#61	6 and under 100 Free Relay	#62
#63	7-8 100 Free Relay	#64
#65	9-10 200 Free Relay	#66
#67	11-12 200 Free Relay	#68
#69	13-18 200 Free Relay	#70

Champ Meet Order of Events

Girls	MORNING SESSION (11 & UP)	Boys		Girls	AFTERNOON SESSION (10 & Under)	Boys
1	11-12 100 yd IM	2		45	10 & U 100 yd IM	46
3	13-14 100 yd IM	4		47	8 & U 100 Medley Relay	48
5	15-18 100 yd IM	6		49	9 - 10 200 yd Medley relay	50
7	11-12 200 yd Medley Relay	8		51	8 & U 25 yd Butterfly	52
9	13-18 200 yd Medley Relay	10		53	9-10 50 yd Butterfly	54
11	11-12 50 yd Butterfly	12		55	6 & U 25 yd Backstroke	56
13	13-14 50 yd Butterfly	14		57	7-8 25 yd Backstroke	58
15	15-18 50 yd Butterfly	16		59	9 - 10 50 yd Backstroke	60
17	11-12 50 yd Back	18		61	10 & U 100 yd free	62
19	13-14 50 yd Back	20		63	8 & U 25 yd Breaststroke	64
21	15-18 50 yd Back	22		65	9 - 10 50 yd Breaststroke	66
23	11-12 100 yd Freestyle	24		67	6 & U 25 yd Freestyle	68
25	13-14 100 yd Freestyle	26		69	7 - 8 25 yd Freestyle	70
27	15-18 100 yd Freestyle	28		71	9 - 10 yd 50 free	72
29	11-12 50 yd Breaststroke	30		73	6 & U 100 yd free Relay	74
31	13-14 50 yd Breaststroke	32		75	7 & 8 100 yd free Relay	76
33	15-18 50 yd Breaststroke	34		77	9 - 10 200 yd free Relay	78
35	11-12 50 yd Freestyle	36				
37	13-14 50 yd Freestyle	38				
39	15-18 50 yd Freestyle	40				
41	11-12 200 yd Freestyle Relay	42				
43	13-18 200 yd Freestyle Relay	44				

Standing Committees

A. Computer Use/Meet Entry Management Committee – Chairperson – Andrew Connell

Purpose: Advise the Board of Directors on all matters pertaining to the effective use of computer equipment and software in the League. The committee promotes the sharing of information and ideas on computer use, provides training and support for all users, and recommends policies and procedures for sharing information among teams. The committee also advises the Board of Directors on policies and procedures relating to meet entry procedures.

Duties and Responsibilities:

- Promotes sharing of ideas and information on effective use of computer technology to improve meet management and provide the best possible information to the Board of Directors, team managers, and coaches.
- Provides training, advice, and support to all League computer representatives.
- Ensures that all meet entry policies and procedures are in keeping with the goals of the League and the direction of the Board of Directors. The committee also recommends changes to any policies and procedures that are inconsistent with league goals.

B. Officials/Training– Chairperson – Ryan Harrison

Purpose: Advise the Board of Directors on all matters pertaining to maintenance and enforcement of swimming and officiating rules and procedures.

Duties and Responsibilities:

- Conduct clinics and ensure adequate training opportunities for all badged League officials
- Work to maintain the highest possible standards for officiating and maintaining safe and fair competition for all swimmers at all meets.

C. Competition Committee – Susan Lucas

Purpose: To create the league meet schedule for the current season, review all competition rules and make any recommended changes to the board for consideration.

Duties & Responsibilities:

- Conduct meeting to set meet schedule in December for recommendation to the board at the January meeting.
- Conduct meeting to review the league competition rules, order of events for regular season as well as for Champs. Review any rule change requests made at the end-of-season league meetings. Make recommendations for approval at the league meeting.

D. Awards Committee – Chairperson – Murabella

Purpose: Advises the Board of directors on all matters pertaining to awards for regular as well as Championship meet.

Duties and Responsibilities:

- Remind treasurer to order regular season ribbons for every team (April)
- Inventory existing ribbons and trophies from previous season to ensure good stewardship of existing supplies.
- Store and order all ribbons and trophies for championship meet at the end of the season.

- Communicate with league treasurer in order to obtain funds for purchasing ribbons and trophies.
- Set up and staff ribbon room during Championship event. Coordinate with computer operator to ensure ribbons are labelled for each team to file in ribbon boxes.
- Transport trophies and set up display at Championship meet.

E. Championship Committee – Chairperson – Laura Leuthold

Purpose: Advise the Board of Directors on all matters pertaining to final meet of the season.

Duties and Responsibilities:

- At the request of the Board of Directors the Championship will evaluate pool sites to be used for the final competition of the season.
- Once pool has been chosen plans must be in place to sign contracts (a binding contract should be signed by an officer of the league) and work with treasurer for payment of facility
- Hold regular planning meetings as needed throughout the season to implement plans for Championship meet and ensure all teams are fulfilling their responsibilities.
- Participate in July 8th league meeting to run through event and ensure all details are addressed.
- Coordinate with all teams the week of the meet and morning of to ensure a smooth event.
- Be on-site the day before and morning of the event to ensure set up and execution runs smoothly.

Team Bios

Logo

Team name:	
Website:	
Mascot:	
Suit Colors/Team Colors:	
Pool Phone #:	
Pool Address:	
Coach/Contact Info:	
Computer Operator/Email:	
President Name, Email & Phone:	
Club Representative to the League, Name, Email & Phone:	
Meet Coordinator/Contact Info, if different from President:	
# of Pool Lanes:	
Pool Length:	
Starting Blocks:	
Starting/Timing System:	
Days Available for Meets:	
Meet Start Times:	
Meet Warm-Up Times:	
Visiting Team Location at Meets:	
Chairs Available:	
Shade Available:	
Snack Bar Available:	
Non-Residents Permitted on Team:	
Special Concerns:	
Specific parking or arrival instructions for pool	

Attachment B

Champs Assignments for 2019

T-Shirts	St Johns G&CC
Concessions	Nocatee
Awards	Fighting Turtles
Meet Marshalls / Parking Mgmt	Bartram Springs
Water / Foot Washer / Ice	Bartram Springs
Clerk of Course	Durbin Crossing
Tents / AV / Order of Finish	Heritage Landing
Volunteer Coordinator	South Hampton
Philanthropy	Julington Creek