

**BYLAWS – BOOSTER/SUPPORT GROUPS
FORMED TO BENEFIT DUBLIN CITY
SCHOOL DISTRICT STUDENTS**

ARTICLE I:

The name of this organization shall be the Dublin Jerome Girls Soccer Booster Club.

ARTICLE II:

The purpose of the Dublin Jerome Girls Soccer Booster Club is to benefit the students of the Dublin City School District.

ARTICLE III:

The Dublin Jerome Girls Soccer Booster Club exists as a nonprofit, unincorporated organization. These bylaws are the governing articles of the DJGSB.

ARTICLE IV:

Section 1. Officers. The Officers of the DJGSB shall consist of at least a President, Secretary, and Treasurer. In addition to these Officers, the DJGSB shall name any other Officers it deems necessary. These Officers comprise the Executive Committee.

Section 1 (a) President. The President shall have overall responsibility for the DJGSB and shall ensure that the organization carries out the purpose for which it was formed. The President shall perform such other duties as may be prescribed by the Executive Committee.

Section 1 (b) Secretary. The Secretary shall be responsible for preserving the minutes from the meetings of the DJGSB. The Secretary shall have further duties as may be assigned by the President and the Executive Committee.

Section (c) Treasurer. The Treasurer shall have general charge of the finances of the DJGSB. The Treasurer shall keep or cause to be kept a full and accurate account of all receipts and distribution of the DJGSB in books belonging to the DJGSB, which shall be open at all times to inspection by the Dublin City School District. The Treasurer shall make reports required by the Executive Committee throughout the year.

Further, the Treasurer shall:

1. Deposit all monies collected by or remitted to the Treasurer on at least a weekly basis.
2. Make all payments for the DJGSB. All payments shall require two signatures either the President/Treasurer or the Secretary/Treasurer.
3. Reconcile all bank accounts monthly with the statement of beginning cash balance, cash receipts, cash expenditures, and ending cash balances. This report shall be given to the President along with a photocopy of the bank statement.
4. Prepare an annual budget with the Executive Committee to be approved by the general membership by a simple majority vote at the first meeting of the year.
5. File an annual end of year report for the period July 1 through June 30 with the Dublin City School District Treasurer. The report must illustrate beginning cash balance, cash receipts, cash expenditures, ending cash balance, bank reconciliation, and a copy of the June 30 bank statement, along with copies of any certificates of deposit or other investments verifying reconciliation.
6. File in a timely manner all documents that serve to maintain the DJGSB compliance with local, state, and federal tax reporting requirements.
7. The Treasurer shall have such other duties as may be prescribed by the President and the Executive Committee.

Section 1 (d) In addition to the Officers listed above, a Dublin City School District administrator or faculty member designated by the Superintendent shall be a member of the DJGSB.

Section 2. Election. At a meeting called for the purpose of electing Officers, the members of the DJGSB shall elect the Officers of the DJGSB by a simple majority vote.

Section 3. Term of Office. All Officers shall hold office for a term of one year. All Officers shall assume their offices on July 1 of each year.

Section 4. Vacancy. In the event that an Officer cannot complete his or her term, the Executive Committee shall elect a replacement from the membership.

Section 5. Removal. A member of the Executive Committee may be removed as a member of the Executive Committee and as an Officer if there is just cause to remove said member and if two thirds of the Executive Committee agrees that said member be removed. "Just cause to remove" shall include action by the member constituting dishonesty, fraud, willful disloyalty or malfeasance, or felonious conduct, or an act or omission, which the member knows or reasonably should know, will impair the reputation, goodwill or business position of the DJGSB organization, or action by the member that involves misappropriation of the DJGSB's funds or other assets.

Section 6. Meetings.

Section 6 (a) Regular meetings of the DJGSB shall be held at times determined by the Executive Committee.

Section 6 (b) A majority of those members attending any meeting, or a majority of members voting by ballot shall constitute a quorum for the transaction of business by the DJGSB.

Section 6 (c) All members of the DJGSB shall be eligible to attend, participate in and vote at all the organization's regular or special business meetings, and/or serve in any of its elected or appointed positions.

ARTICLE V:

Any student or staff involved in the conduct of the DJGSB activities is subject to the approval of the Superintendent.

ARTICLE VI:

These bylaws may be amended by a simple majority vote of the Executive Committee. Provided the amendments are first approved by the Dublin City School District.

ARTICLE VII:

The Dublin Jerome Girls Soccer Boosters may be dissolved at any time by a simple majority vote of its members in a meeting convened to discuss dissolution. Upon the dissolution of the DJGSB, the President shall pay or cause to be paid all liabilities of the DJGSB. After satisfaction of all liabilities, any remaining assets shall be offered for use by the Dublin City School District.