

## **Important Volunteer Meetings Summary:**

Lake Park Swim Team Piranhas is governed by the Lake Park Swim Team Booster Club. It consists of five board members and one alternate board member. We do have space for up to 3 alternate board members. Of the five board members there are four officers of president, vice president, treasurer and secretary. The terms for the president, vice president and treasurer are three years and the terms for secretary and the voting board member and alternates is 2 years. The board is governed by by-laws that are set up that give us rules and regulations of how we operate. The booster club is also a nonprofit organization that is a 501/c/3 registered nonprofit. We are able to provide tax documents to business sponsors that make donations in order to help them at tax time. We are also subject to the by-laws of the Greater Charlotte Swim League which is the swim league that we participate in each summer. The job of the board is to make sure that we are adhering to the League's bylaws, also to organize and handle the business aspects of the swim team during the course of the calendar year and especially during the summer swim season.

We are at a point on the board that the president who is Mitch Shaw only has the 2019 season remaining as his daughter will be aging off the swim team. John Barnes who is the vice president has decided to make the 2019 season his last season on the board. Russ Johnson, who has served 5 years may also be stepping down after the 2019 season. It is critical that we find interest among the team membership to have families come on to the board who have younger swimmers in order to make sure that the swim team is viable for the next 3 to 5 years or longer. This is our 10<sup>th</sup> season and we do not want it to be the final season for our team. This is a request to the team membership to please have an interest in the board and to reach out to the board members for more information.

The board meets monthly in a 12 month year, every month except for July and December. During the season and immediately after the season we review things that went well or did not go well during the season. Beginning in October we start planning for the next season and what needs to be done and implement any changes that need to happen. Board members and their families are exempt from actually volunteering during the swim season because we volunteer throughout the year and we are working behind the scenes making sure meets are being run properly during the actual season. The only requirement to be on the board is to have at least one child swimming on the team during the current season.

We have a need for Head of Concessions to be someone that will plan the menu for concessions, handle purchasing the food for the concessions, and work with the Union County

Health Department in order to make sure that we are inspected prior to the first home meet and pass inspection in order to have concessions. As a municipal pool that is run by the Village of Lake Park, we are subject to Union County Health Department laws governing restaurants. We have to purchase a permit each year to operate concessions.

A second critical need is to find a person willing to take over the computer operation. Mitch Shaw who has been handling this for the last eight seasons will be aging off the team with his daughter after the 2019 season. We need to find someone to train this year that can understand the software fully and be able to implement it next year and handle it for a few years after that. This is a critical need as the computer scoring is a critical function of the meet. If anyone is interested in this position or the concessions position please see Mitch Shaw the president of the team or any board member in order to discuss.

We operate our volunteer requirements based on a point system. Point system is based on the number of swimmers that each family has on the swim team. A family with one child is required to earn 4 Points. A family with two children on the team are required to earn 7 points. A family with three or more children are required to earn 9 points. Points for all of the volunteer Duties are 1 Point per shift. We do one shift for the first half of the meet, one shift for the second half of the meet. The head clerk of course, event starter and computer operator jobs are usually asked to handle this for both shifts of the meet so they earn 2 points. The past two seasons we have come up short with the number of parents to volunteer because they've earned their required points before the season was completed and we ran out of volunteers. We struggled to find people willing to do the extra duty and fill these volunteer positions and it caused us to delay swim meets. We revised the point system this year compared to the last two years in order to try and avoid that.

During registration we asked parents to put preferences on jobs that they would like to do as volunteer duty. We did this to try and gauge interest in certain positions that were critical such as Clerk of course, computer, and stroke and turn judge. We needed to make sure these positions would get covered by people willing to do those. We are reviewing those preferences and are asking people that put those jobs down as a preference either as first, second, third or fourth choice to please register in those jobs if we ask you to. We plan on sending emails to parents asking that they register for volunteer duties in these certain areas. We will open up actual registration for duties on the website on May 19th.

Full descriptions of all duties can be found on our website on the volunteer description page under parent's information. All new families to swimming are encouraged to go to the swim school section which explains how to read a heat sheet, explains events, heats, lanes. It explains how a meet is scored. Also gives information to new families of what they need to know for their swimmers to bring to meets and what to expect. It is also critical that we allow you to watch your swimmers swim and that your volunteer duties do not override that. You can take 5 minutes or so break from your volunteer duties in order to handle that if you're working concessions or computer jobs. All other duties are usually poolside where you can see your swimmer(s) swim while you are actually handling your volunteer duties. If you do not meet your volunteer required points and your swimmer is eligible for the All Star Meet then your swimmer would NOT be able to participate in the All Star meet.

**Update:** Points actually needed to complete requirements will be reviewed by the board near the completion of registration and before the May 19 opening of volunteer signups. We will better know the number of families and swimmers registered and can better determine any revision to the point system. The board will then have a better understanding of how positions will be filled to ensure all swim meets have the required number of volunteers to complete each meet.