DIRECTIONS For Importing All Star Time Standards

Attached is the 2020 All Star Invitational qualifying standard file for yard and meter pools. This file lets teams track which of their swimmers have qualified for the 6/22/20 All Star Invitational hosted by Westwood Country Club. Status can be tracked using either TM or MM once the file is imported.

Details
Standard Name = AS20; Designator = AS20; Year = 2020; Description = 2020 All Star Qual

Importing/Using in MM
Save the attached AS20.STD file somewhere in your computer. Open MM - open the meet you want to import the AS20.STD file into - File – Import - Time Standards - Import - go to the place in your computer where you saved the AS20.STD file - select - open - select a Tag - TAG=AS20/Tag Title = 2020 - OK - select Sc Meters or Sc Yards (whatever host pool is) - at bottom left of screen the AS20 Tag should be highlighted and the Time Stds box should be checked if you want to flag which swimmers meet the qualifying times.

Results Reports after Meet: MM - Reports - Results - include in Results - check Timestds box. "AS20" will show next to the Finals time of any athlete who has met the 2020 All Star Invitational qualifying time.

Heatsheets and Psych Sheets: If you want the AS20 standard to be listed under the Event name, then check box to include Time Standards in Meet Program or Psych Sheets.

Importing/Using in TM:
Save AS20.STD file in your computer. Open TM - Standards – Import Standards - (find the file in your computer, select it, open).

Results Reports after Meet(s): TM - Reports - Meet Reports – Meet Results - Select Multiple Meets (i.e., any 2020 Regular Season Meet) - Activate Meet Selections - Standards - select AS20 - check box for include Time Standards - Create Report. The AS20 designation will show next to any qualifying time, listing time, event, and meet. Alternately, you can sort AS20 qualifiers by Individual Meet, either by meet event # or by athlete.

Importing/Using in Swimtopia to create your meet:
Save the Attached meet event file; (Meet Events-Westwood Waves All Star Invitational 6-22-20) somewhere on your computer. Open Swimtopia – Schedule – add swim meet – pick import meet event file (Meet Events-Westwood Waves All Star Invitational 6-22-20) - Open.

Next, check/update the 2020 All Star meet that you just created in Swimtopia, using the following charts showing which boxes need to be checked on the Entry Rules and Team Preferences pages.

Entry Rules

General   **Individual**   **Relay**   **Combined**

Entry Limits   3   2   5

Age   11 ____   5   2   7
             17

☑ Only accept entry times since   05/08/2020
☑ Require valid entry times (do not allow NT times)
☑ Require official entry times (do not use times from unofficial meets)
☐ Official entry times are preferred (use times from official meets if available)
☐ Allow entries using "custom times"
☑ Allow meet results to be edited after meet is completed
☐ Use times from other teams for seeding purposes
☐ Allow manual assignment of heats and lanes
Results for this meet will be treated as   official   for entry in later meets
Individual Events
☑ Allow individual swim-up entries
☐ Allow lead-off relay leg times to be used as entry times
☐ Allow exhibition entries
☐ Allow alternate entries
☐ Allow bonus entries
Relay Events
Maximum relay teams per event   1 – A relays only
For mixed gender relay teams, require at least   1   of each gender
☐ Require an individual event entry for relay eligibility
☐ Allow athletes to enter multiple relays of the same stroke (e.g. more than one freestyle relay)
☑ Allow relay swim-up entries
Allow no more than   3   swim-up athletes per relay team

☑ Allow entry of relay alternates

☐ Count alternate entries towards relay entry limits

Team Preferences

[Actions](#)
Team preferences are settings that control how your team manages meet entries.

Default settings for this section are set in [Team Meet Entry Preferences](#)

Entry instructions

Instructions shown during swim-meet entry signup.
Participation Assumption

Assume "undeclared" athletes | will not ▾ | be participating in the meet
Signup Options

Ask whether athletes will be | attending/not attending ▾ | the meet

☑ Allow parents/athletes to select/suggest individual events

☐ Confirm coach approval of first-time entries

☑ Allow parents/athletes to indicate their availability for relays

☑ Include options to indicate availability for early and late relays

☐ Require an explanation if athlete indicates they will not be available for a relay

☑ Allow opting-out of swim-up relay entries

☐ Allow parents/athletes to include additional notes to the coach

☐ Prompt for job signups during meet declaration
Relay Generation

Freestyle relay order strategy | Traditional (2,4,3,1) ▾ |

☑ Automatically swim-up athletes up to | 2 ▾ | years younger to fill relay teams

☑ Only swim-up if no other athletes in the event age-group are available