**RSM Swim Club Minutes 1-17-2017**

Call to order 7:04 PM

8 members in attendance. Sean Armstrong, Ajit Bhandari, Richard Faigle, Jessyca Emelson, Jason Peck, Michael Struck, Christian Rasmussen and Nicole Eden-Muraoka.

President is not a voting member, need 5 for quorum.

**Online information circulated to Board regarding issues of needing to fix plaster and broken tile work. Information provided by Richard Faigle after meeting with Adams Pool Solutions .**

Richard Faigle wrote via email to the Board 12/10/16:

*I met with Stan from Adams Pool on Friday morning.  The plaster that is popping can't be patched, but it can be sanded down to keep the cracking from propagating further.  Our plaster is no longer under warranty, so we need to pay them to fix it - only $400 though.  They'll also repair the (3) broken tiles in the deep end for this cost.  Once I get the quote, I'll share it with everyone, but I think we should have them do it.

He also said that our plaster is in overall very good shape considering it was installed 6 years ago.  He told me the brown staining is a result of the chemicals in the pool not being applied evenly over time and it can't be cleaned off.  I'm not sure I believe him, but I really don't know jack about pool chemicals.*

**Vote via email** -

Email to Board 12/10/16:

Information provided via email by Richard Faigle.

Repair quote provided by Adams Pool Solutions re: plaster and tile work.

Repair Contract dated 12/13/16:

“Sand down approximately 15 rough spots in pool and wading pool.

(This is a treatment only and is not under warrantee). Replace 3 missing tiles.

$400 + $5 (Admin. fee) = $405

Motion to approve repair work. Motion made by Richard Faigle, second by Ajit Bhandari. Unanimously passed.

**Vote via email** -

Email to Board 1/7/17:

Information provided via email by Danielle Getty, Walnut Acres PFC (email abbreviated to save space )

In past years RSM has donated a membership to the WA auction. We are having an online auction this year. Going through all of our donations and did not see anything from RSM. Will RSM be willing to donate again this year? I attached all of the paperwork.

Motion to approve donating a one-year membership to the Walnut Acres Online Auction.

Motion made by Jessyca Emelson, second by Sean Armstrong. Unanimously passed.

**Vote on November 2016 minutes**

Motion to approve November 2016 board minutes made by Nicole Eden-Muraoka, second by Jessyca Emelson. Passed unanimously.

**President/ General – George Astin (absent)**

Shared via email communication 12/29/16. To be discussed at subsequent meetings: (email abbreviated for space)

*No pressing needs at the club other than the perimeter bench replacement and a parking lot resurface. Both can probably wait another year while save funds (the landscape project took out our nest egg).*

*A couple projects I'd like the Board to consider are:*

***Renovation and possible relocation of the trophy case******and relocation of the Team records display:****being in direct sun has faded and warped of our trophies and posted records and announcements. The wall next to the office sliding door is ideal since it’s never in direct sun. There’s a power outlet if we wanted to put a light in the display. We could build an overhang to shelter the case from the rain.*

***Upgrade to the sound system****: the goal would be to eliminate the audio dropouts due to the wireless mic antenna being so far away line of sight from the announcer’s booth. Also would give the announcer control over system volume and music playback.*

*The former could be a joint club/team funded project since the club could benefit from improved signage for announcements etc. I would donate a 40" digital commercial grade Panasonic display that could be mounted next to the case for a redundant feed from scoreboard or a camera feed from the finish line.*

*The latter is a team funded improvement.*

**Sean Armstrong – Vice President**

Rancho San Miguel Home Owners Association holds an annual open house. Recommend RSM Swim Club have a rep attend to represent the swim club and increase exposure in the neighborhood.

Open house date not mentioned (Club Secretary unable to locate an open house date on the RSM-HOA website).

**Maintenance – Richard Faigle**

Landscaping: will talk to Saul regarding clipping landscaping over the sidewalk.

Filters: Sam from East Bay Pools indicated in an email that he had discovered a second filter leak (while repairing the first filter). Cost for repair of the second filter leak would be approx $640 (same cost as the first filter repair). Richard will investigate further before the Board authorizes repairs.

Maintenance Day: scheduled for Sat February 4th (the Miguel Plunge is scheduled for the following Saturday Feb 11th and Rasmussen Swim Clinics start Feb 21st).

**Treasurer – Ajit Bhandari**

Discussed Income Statements and Balance Sheet for Dec. $310 Revenue. $4.8K in expenses. Gross profit 130.2K thru end of Dec.  Total cash on hand is $17K.  $30K outstanding on the loan and should be paid off by 2019. YTD expenses $153.2K (-13K in net income).

There is $17K in the bank. This is enough for routine bills for Jan, Feb and March.

Due date for club dues is March 1. After the March 1st deadline a late fee of $50 will be added to membership fees to encourage on time payment.

Financials for December 2016:

Revenue

Dec: $310K (up 10% from last year)

Dec YTD: $130.2K

Expenses

Dec: $4.8K

Dec YTD: $153.2K

Net Income

Dec: -$4.5K

Dec YTD: -$23K

Cash on Hand

Dec: $17K

**Membership – Jessyca Emelson**

Membership dues: Goal is for the club membership and swim team membership (dues) deadline to be on the same day - for simplicity and consistency.

Waiver for guests: Lifeguards should acknowledge each patron and to make sure they sign in. Waivers should be at the front desk available for guests/non-members. George Astin should send an email reminding all members that they need to sign in.

Miguel Plunge: Moving forward with the "Miguel Plunge" (Polar Plunge) fundraiser event. Target date is Feb 11th.  Event will include non-members. Plan to post on Nextdoor, Facebook and send out an email blast to all members. Fundraiser amount could be $20-$25 per participant (splash fee). If t-shirts are made, could charge a $25
“splash fee”. If no t-shirts, the splash fee would be lower. Jessyca will look into a t-shirt vendor that may be able to fulfill an order before the event date. This event will need a waiver for any non-members and will need a lifeguard.

Membership: Continuing to target younger families. Lost 3-4 families this year. Two families aged up (15-18 age grp) and will no longer need to keep an RSM Club Membership. One is family moving and another family is possibly moving. There are 5 new prospective memberships this year. Continue to target young families by reaching out to those with children in preschool and kindergarten; typically the biggest new member applicant pool.

Social Position: still not filled. Need to fill this position.

Social event calendar for 2017 needs to be completed, finalized and put on RSM website.

**Lifeguards – Michael Struck**

Opening day is dependent on lifeguard availability.

Timeline of hiring process: Application is the same as last year and should go out by end of Jan. Plan to hold lifeguard interviews in Feb and hire by March. Lifeguard staff should be ready to go by April 1st.

There were 18 lifeguards on staff last year. Plan to hire 1-2 less guards this year to ensure each guard gets adequate hours. Plan to reach out to guards from last year and will also reach out to local high schools.

Guest sign-in: The pool loses revenue due to non-payment and non-member guest use. Continue to train and re-train guards of the sign-in process/protocol. Make sure everyone is signing in. Sometimes logistics (first-aid, etc) make it difficult to always have someone at the front window for each guest entry. Hiring of a non-lifeguard to sign people in at the door was suggested. Cost effectiveness of hiring a person solely for guest check-ins was a concern.

Plan to create a separate binder at the front desk for check-in. Need to include a section for waivers for the non-member guests to sign.

Still in discussion with Bridget Struck regarding head guard position.

**Team – Christian Rasmussen**

Shared via email communication (12/30/16)

*For the pool we'll need to turn on the heaters around Feb. 8th. If we did an event the 11th or 12th we could set it to heat to around 75 deg or so and then turn it up the rest of the way after the event.  I need it fully heated that next week because I need to train new coaches and then we'll start Feb. 21st.*

Need pool heaters and pool repair work done by Feb 6th (not Feb 8th). Swim clinics start Feb 21st.

Valley Vista Swim Team has officially folded. VVST members appear to be moving towards SSC due to proximity and performance reputation.

RSM’s swim team capacity is 240 members. We are not at capacity and have room for new team members in all age groups. Continue to approach friends who may be interested in joining RSM.

**Team – Jason Peck**

Christian Rasmussen has signed a 5-year contract with RSM Swim Team. The Swim Team Board is very happy to have Christian’s continued coaching at RSM.

Swim team membership: Comparatively, RSM is still the least expensive swim team to join in the area. This year the Team Board increased the price to join swim team by $25. The cost will be $275/year for the first child ($250/year for second, third child). To encourage early registration, members joining before March 15th will get an early bird discount ($25). The Swim Team Board’s goal is to keep RSM’s Team membership affordable.

Currently the 15-18 yr old swim team member’s price is $155/year for swim team membership. Club membership is not required once in this age group, which is on par with other local swim teams.

Sound system: A new and improved sound system has been proposed. It would provide better sound quality, but would also allow for music to be played between swim events at meets. A new sound system would give the announcer control over music volume and playback. Estimated cost for this upgrade is approx $1000. Swim Team has offered to pay for this upgrade.

Camping Trip: a combined Swim Team/Club summer social event has been proposed. Location and cost TBD at a future meeting. George Astin is coordinating this event and should be included in camping trip planning discussions.

#Where’sMiguel?: a fun way to promote RSM Swim Team and Club leading up to swim season. Families can take photos with a stuffed polar bear mascot (“Miguel”) in various locations around town. Participation is voluntary. Promote via on RSM’s fb page with the hashtag “#Where’sMiguel?”

**Social – Position Open**

Meeting adjourned 8:48 PM

Next Board meeting Tuesday, February 21st 7pm