**RSM Swim Club Minutes 5-22-2017**

Call to order 7:10 PM

10 members in attendance. George Astin, Sean Armstrong, Ajit Bhandari, Richard Faigle, Jessyca Emelson, Jason Peck, Michael Struck, Kristine Olsen, Lauren Winston and Nicole Eden-Muraoka.

The Head Lifeguard is also in attendance: Bridget Stuck

President is not a voting member, need 5 for quorum.

**Vote via email**:

***Perimeter Lights:***

*George Astin wrote: “The response to the perimeter lighting was overwhelmingly positive. With board approval, I can buy the lights and materials to continue the job to the end of the bench behind the snack shack”*

Motion to continue perimeter lighting made by Jason Peck, second by Nicole Eden-Muraoka. Passed unanimously.

**Vote March 2017 minutes**

Motion to approve April 2017 board minutes made by Jessyca Emelson, second by Sean Armstrong. Passed unanimously.

**Vote for Club Purchase Voting Parameters:**

For items costing $250 or less, a BOD vote is not necessary, assuming the item is a necessary and reasonable purchase for the Club. Keep receipt(s) and submit to the Club Treasurer. Motion to approve made by Jason Peck, second by Jessyca Emelson.

**President/ General – George Astin**

Welcomed Lauren Winston to the Club Board as the new Social Director. Thank you to all Club Board members for quickly addressing recent BOD action items. Membership is up and there is an increased workload. All help is appreciated.

Feedback from Movie Night: Speakers were not loud enough during the Movie. Will look into an alternative sound speaker system that is louder and crisper. The original speaker is past the date of return. If store credit not an option, plan to reuse the speaker elsewhere in the Club.

Upcoming Social Events: BBQ Beerfest (May 28th) this Sunday. George to purchase meat (brisket/ribs). There will be Karaoka and a movie as back up. Pool opens at 1pm that day. Plan to start serving food at 3pm.

Last Day of School Event (June 9th). Will be a Hawaiian Theme. Club will provide food for this event. Dollar amount to be determined. Plan to show a movie for the kids. Fire pits for adults.

July 4th Celebration: Lifeguard lead activities - supported by the Club Board.

Club members have requested the Social Events Calendar to be posted at the Club Entrance.

**Maintenance – Richard Faigle**

Potential Pool leak still needs investigating. Adams Pools does not inspect for leaks.

Hamilton Tree will take down the leaning Monterey Pine. There is a Walnut Creek City Permit in place approving the tree removal (Permit No: TR17126). The City determined that the tree was dying and had poor structure. Tree removal needs to be scheduled.

Diving board has a crack down the middle. The diving board needs to be replaced. George will follow-up with the purchase of a new diving board.

Clubhouse slider: an estimate is needed for repair.

Dry rot under the chalkboard: plan to fix in the off season.

Pony shoes on all clubhouse chairs: George to order.

**Treasurer – Ajit Bhandari**

Financials for the club for April.

**April**

Revenues - $17.9K

Expenses - $7.1K

Net Income - $10.8K

**April YTD**

Revenues - $111.5K

Expenses - $34K

Net Income - $77.4K

Cash - $98K

For insurance purposes, Treasurer needs a copy of the Certificate of Insurance from Rasmussen Swimming and a list of swim meet events.

Further discussion needed regarding the Club’s projected spending for major pool renovation/improvement projects, upgrades, major repairs, etc.

**Membership – Jessyca Emelson**

There are 13 families late with Club membership payments. Plan to reach out to them. Will double check list for accuracy before reaching out.

Five new families have joined the Club since last month. There has been lots of positive feedback from new members.

General swimming hours were changed from 4-6pm to 5-7pm for safety reasons.

The microwave is broken. Christian requested a new microwave be purchased for the office. George will purchase.

Nuts: No nuts/shells on deck. The Club knows of one child who is highly allergic to nuts. Plan to send out an email to all Club members with an alert.

Gum: No gum on deck. Lots of gum found on deck after the past weekend. Plan to include a reminder in future Club email communication. For now, will try to remove as much gum as possible to keep from the deck.

**Lifeguards – Michael Struck**

Lifeguard shirts have not been located. George will order new shirts if they are not located soon.

A new backboard is needed. Old backboard is warped and deteriorated. Michael and Bridget will do the research and communicate their needs with George. George will order backboard from Lincoln Pools.

Lifeguard training: May use the pool on a Sunday morning for extra training.

Pink soap for bathrooms needs to be re-ordered. Michael will follow-up.

**Head Guard – Bridget Stuck**

Concerns regarding lifeguard coverage on the deck: The pool has been very busy on warm days and weekends. Currently, two lifeguards scheduled (one in the office/one on deck) The current configuration does not provide enough lifeguard coverage on those busy days. Requesting more guards on deck for safety reasons.

Per George: For safety reasons, on warmer days and weekends, the model should be changed to 3 lifeguards on the schedule (one in the office/two on deck) to provide enough lifeguard coverage. A guard could be sent home, if not needed. No vote needed from Club BOD to change the lifeguard coverage model. This change is a safety necessity due to recent Club membership growth. Lifeguards are needed to keep the pool safe.

**Rentals – Kristine Olsen**

A Review of Club and Pool Rental Costs:

Rental of the Clubhouse is $150. This includes the deck, but not the pool. If renter also wants use of the pool there is an extra fee. The Clubhouse limit is 60 people. The Clubhouse can only be rented to one renter at a time. No double bookings allowed.

Pool Rental with swimming is a guest fee charge. For 25 swimmers or more, an extra guard is needed on deck (cost: $15/hr per lifeguard). A pool rental with swimming does not include use of the Clubhouse.

This past month there have been double party bookings for the pool. Very busy.

**Team – Jason Peck**

Need to determine placement of trophy case and Team record board. Prefer to move to another location out of the sun, possibly where the chalkboard is.

A suggestion was made to consider replacing current Trophy Case windows with a higher UV rated glass vs. moving the entire case to a different location. A different location may not be completely out the suns reach, depending on the time of year.

Re: Wed night meets. There are no lights in the parking lot. This will be an issue for the visiting teams.

First home meet went well. The new feature of music during meet had mostly positive responses.

Need to assign a point person to check bathrooms before home swim meets. This person would make sure bathrooms are reasonably clean and properly stocked with the basic needs (soap, paper towels and toilet paper) before the swim meet start. This is especially important early in the swim meet schedule while lifeguards are only working a weekend schedule.

**Social – Lauren Winston**

Welcome to the Board.

Lauren will take over planning for the Last Day of School Event (June 9th).

Meeting adjourned 8:30 PM

Next Board meeting: June 20 at 7pm