**RSM Swim Club Minutes 6-27-2017**

Call to order 7:06 PM

9 members in attendance. George Astin, Seam Armstrong, Ajit Bhandari, Jessyca Emelson, Jason Peck, Michael Struck, Kristine Olsen, Lauren Winston and Nicole Eden-Muraoka.

President is not a voting member, need 5 for quorum.

**Email from George Astin to the Board Re: BBQ Replacement:**

*Email to Board (June 8): “Our stainless steel BBQs have one foot in the grave. The diffusers have rusted away and one BBQ is near collapse. The team has agreed to buy one if the Club buys one. I found a nice one at Orchard for $199. Ok to pick this up?*

**Votes via email**:

***Diving Board Purchase:***

*Diving Board has a crack down the center and needs to be replaced for safety reasons. Four quotes received. Leslie’s Pools came in with the lowest estimate and free shipping. The total cost includes a 14ft replacement diving board by SR Smith Manufacturing (Swim Club Commercial, Marine Blue) and mounting kit. SKU# 66-209-2243-1*

*Total cost: $2284.06*

*Motion made to purchase board by Nicole Eden-Muraoka, second by Jason Peck. Passed unanimously.*

***Baby Pool Pump Repair:***

*Baby Pool Closed June 13 due to a broken pump. Per Richard Faigle, repeated attempts were made to have Adams Pools diagnose and repair to problem, Adams Pools is booked. Diagnosis and repair can be done quickly by East Bay Pools. Total cost to fix pump is approx $800.*

*Motion for pump repair by East Bay Pools made by Richard Faigle, second by Nicole Eden-Muraoka. Passed unanimously.*

**Vote May 2017 minutes**

Motion to approve May 2017 board minutes made by Jessyca Emelson, second Ajit Bhandari. Passed unanimously.

**President/ General – George Astin**

Important to start recruiting replacement for Ajit Bhandari (Club BOD Treasurer). Another email blast will be sent to Club members. If taking this position, membership dues will be covered for that year. Talk to members to see if there is interest. The Club Treasurer is a vital role on the board. Ideally the replacement should overlap with Ajit for a smooth transition.

Perimeter lighting is complete. Lots a positive feedback received.

BBQ’s (2) were replaced. The Club purchased one. The Team purchased the other.

Projector/media equipment secure storage still needs to be purchased and installed.

A replacement (louder/crisper) speaker is needed for Family Movie Nights. Current speaker is difficult to hear. Cost for new speaker: $285. This item has not been purchased.

Maintenance items:

The diving board was delivered. Richard (maintenance) needs to put together a crew to install the board. There will need to be a certain skill level to complete this installation, for safety reasons. The board weighs 200lbs. Safety is a priority.

Need to arrange a trip to the dump. The pile near the garbage dumpster is growing.

Broken bench in men’s room. This should be a maintenance project for a Club member. Richard to organize.

Water fountain is not working properly. Need to know if fountain can be fixed, or replace? Need a quote.

Obtain quotes/estimates for projected expenditures. Prioritize in the following order: 1) Pump replacement (for the main pool); 2) Eichler roof replacement; 3) Parking lot re-surfacing.

Pump replacement: If in good working order there is no need to replace. Obtain a quote for projections only.

Eichler roof replacement: If in good shape there is no immediate need to replace. Need a quote to replace the roof for projections only.

Parking lot resurfacing: Currently awaiting quote. It is nearing the time to resurface the parking lot.

Vote (Glass Slider Repair): George requesting motion regarding type of glass to be used for glass slider repair. Slider needs to be replaced due to large crack . Quote received from Diablo Glass. Two options: Tempered ($899) or laminate glass ($1200). Both are safe. Current sliders are made with tempered glass. Tempered glass is 4 times stronger than laminate glass and more wind resistant. If broken, the glass shatters in cubes. It is the less expensive option. Cost to replace broken slider with tempered glass: $899

Motion for glass slider repair with tempered glass made by Nicole Eden-Muraoka, second by Kristine Olsen. Passed unanimously.

**Maintenance – Richard Faigle**

Absent. Nicole will communicate maintenance action items with Richard Faigle.

Email communication from Richard Faigle on June 7th (truncated to save space): “Quotes received for leak detection (main pool). Bids run between $1,125 and $1,700.  Would recommend leak detection test first with the Bucket Test. The Bucket Test needs 24 hours in undisturbed water. Recommend doing this in the off-season.”

Maintenance needs Listed in order of priority:

1. Replacement diving board needs to be installed. The BOD would like the board installed before July 4th.

2. Water Fountain is broken. A quote is need to fix or purchase a new fountain.

3. The slide hose needs repair. The kit is in the equipment room.

4. Glass slider repair: The Club Board voted for the tempered glass. Schedule the repair.

5. The Club BOD would like estimates for the following major expenditure projections: 1) Replacing the main pool pump; 2) Replacing the roof; 3) Resurfacing the driveway.

6. Proposed Parking Lot Conversion to Green Space/Parking: Research is needed to determine the cost difference between a full driveway resurface vs. half grass/half resurfacing. The BOD requests a side-by-side quote comparison.

Current Maintenance Project Needs:

1. Safety sign needs to be installed at Baby Pool (requires new plywood installation/prep work).

2. Fix bench in men's bathroom.

Off-Season Projects:

1. Fix dry rot under the chalkboard (Club Project)

2. Determine whether we have a pool leak with the Bucket Test  (Club Project)

2. Trophy Case (Comb effort of Club and Swim Team with input from Pat Flynn.)

3. Best Times Board (Swim Team - Jason Peck is researching with input from Pat Flynn)

**Treasurer – Ajit Bhandari**

The Club is financially in good shape. The goal is to keep 25-30K in savings. The remainder can be used to help with ongoing maintenance items. Last year the Club showed a loss due to a large landscaping project. It is important to keep in mind that in order for Club to get a loan, the Club needs to show good financials for 3 years with no losses.

Club income summary for May and May YTD:

**May**

Revenue      $11.6K

Expenses     $25.8K

Net Income -$14.2K

The loss is due to $10K principal payment on our bank loan. Club makes interest payments on a monthly basis.

**May YTD**

Revenue      $123K

Expenses     $59.9K

Net Income $63.1K

Cash             $80.5K

Otter Pop /Ice Cream sales have been great. Possibly enough to pay for a new Club speaker.

**Membership – Jessyca Emelson**

6 more families joined since last month. Need to calculate the current membership number. Ajit has a current list.

There was an issue with PayPal for one family resulting in a late payment, this has been resolved. Jason will follow up with another family regarding a late membership payment.

Plan to post one more RSM advertisement on Nextdoor, then no more membership ads until next season.

Feedback from the Last Day of School Luau was very positive.

**Lifeguards – Michael Struck**

Current Lifeguard Manager is Bridget Stuck. Goal is to have Bridget working fulltime (4-5 shifts/wk). However, she is committed to 2 other jobs and water polo. It would benefit the pool to have an Assistant Manager working when she unable, due to other commitments.

Goal is to have a Lifeguard Manager and Lifeguard Assistant Manager split fulltime hours 50/50 so that there is always a Manager at the pool. For now, Bridget will schedule herself into shifts that have no coverage. Currently down one lifeguard out due to an injury.

Lifeguard Manager job description is written.

July 4th Celebration is a lifeguard lead event. A poster was put up at front gate. George to lead the family bike ride in the morning. Michael will send an email blast to members with a schedule of the day’s activities.

Umbrella for lifeguard chair: The umbrella has blown into the pool a few times and could be a danger to swimmers. Need a better base or an umbrella that attaches to the lifeguard chair. Jessyca Emelson will research some options.

Bathroom floors should be swept daily, and then disinfected and hosed down for debris at minimum once a week.

**Rentals – Kristine Olsen**

If anyone is contacted re: clubhouse or pool rentals please forward correspondence directly to Kristine.

Poker Night - July 7th.

**Team – Jason Peck**

Team is doing really well. Great coaching staff.

Trophy case renovation update: Will be an off-season project. Patrick Flynn will research UV rated glass for the trophy case. The Club gives permission to the Team to reconfigure the trophy case cabinetry.

Best Times Board update: Will be an off-season project. Patrick Flynn will offer his input on this project.

Visiting teams in parking lot: Seems to be okay, but some teams need more space.

Handicapped and Auction parking spaces needs to be protected when swim teams use the parking lot.

**Social – Lauren Winston**

Swim Team Auction is July 15th. Decision made to cancel Family Movie Night July 14th. Plan to revisit Family Movie night August 4th.

Meeting adjourned: 8:30 PM

Next Board meeting: July 18th at 7pm