

DANVILLE SEA DEVILS

EXPENSE REIMBURSEMENT REQUEST FORM

- All expenses require prior approval
- Send this form and receipts to dsdtreasurer@gmail.com
- Expenses checks are issued and mailed out every other Friday:

Name:

Position:

DATE:	DESCRIPTION	CATEGORY	AMOUNT
Total:			\$

Categories:

Advertising	Awards	Craft Services	Coach Apprec.	Concessions	Equipment	Fundraising
Hospitality	Merchandise	Meet Ops	Office Supplies	Printing	Social	Other/Misc

Make Check Payable to: _____

Address: _____

Signature: _____

Date: _____