

Directions for using the new Swimtopia Site

Resetting your Swimtopia Password (gaining access to your account the first time):

Whether you have been registered in the past or are new this year, you have an account using your

registration provided email as your username. To activate your account you need to do the following.

- Go to the Swimtopia site (www.tidalwaves.swimtopia.com)
- Click on the 'Already a Member? Login' link at the upper right corner of the page.
- Click on the 'Unable to login' link next to the Sign in button.
- Enter your provided email and click the Reset my Password button. Directions will be sent to your email address.

Declaring your swimmer(s) for a meet

- Go to the team site and login.
- Along the navigation bar click on the Schedule → Swim Meets link.
- The Swim Meets page shows all scheduled meets and the status of each event.
- Pending – this meet has not been opened to declaration just yet
- Closed – the sign up for this meet has passed.
- Swimmer Sign-Up – this even is open for declaration
- Use the Swimmer Sign-up to indicate whether your swimmer(s) is/are attending. All your swimmers will be listed, at which point you can choose whether each swimmer is attending the meet or not. Be sure to click Save Entries when you are done.

Viewing Swimmer histories

Using the Swimtopia site, you can view each swimmer's history with the Tidal Waves, including best times for each stroke.

- Go to site and login
- In the upper right corner click on the My Account link
- This page has basic information captured during registration, along with any swimmers associated with your account.
- Click on a swimmer's name to see time history. There is a tab for Best Times as well as one for All Times.